



Little Hadham Parish Council

PARISH COUNCIL MEETING MINUTES

Minutes of the **Little Hadham Parish Council** (2019 – 2023 Session) held in the Little Hadham Village Hall on Tuesday 5th September 2023 at 7:30 p.m.

Present: Cllr C Westlake (Acting Chair)

Cllr M Wilkinson

Cllr R Mardell

Cllr Hoodless

Also: Clerk, Chair of LH Village Hall (Jan Williamson), Cllr McAndrew, Cllr Williamson, Cllr David Andrews 44 Members of the public (12 stayed after the AMA Fest item)

23.07.01 **To receive and accept apologies for absence.** Apologies received from Cllr Kent, who is on holiday.

23.07.02 **Public Issues** - Members of the public and councillors can raise matters of concern. **AMA Fest – Silver Leys Polo Club – Saturday, 2nd September** - Cllr Williamson opened the meeting and briefly outlined his observations of the event: the Police, Highways authorities and the Parish Council all made representations, that this was not going to be a good idea. My observation was that traffic management seemed to be in place, but things went wrong fast. By 10.00pm the junction at Millfield lane was gridlocked.

Comments were received from members of the public which resulted in several questions that need to be asked:

- How was the decision to approve the application made?
 - A resident of Bury green – asked what the criteria is as to how the Licensing sub-committee decision was made with objections from the Parish Council, Police, Highways, etc. Cllr Andrews confirmed they make their decision in private.
- How could the lack of a traffic management plan be overlooked?
 - A resident of Albury Road – sent emails to EHC, local MP and polo club asking how it was allowed to go ahead without the proper traffic management in place.
- A resident has carried out research into other past events of this type and found complaints of the same issues we had. Does this get considered when looking at applications of this type?
- A resident at the Polo cottages – was threatened by the attendees who parked on her drive.
- Did the police object and why weren't people cleaning up their rubbish. Cllr Williamson responded that the police were clear that the event shouldn't go ahead. The police evidenced their concerns but would be less likely to be concerned with 3,999 attendees.
- Lack of contact / communication – A resident asked why the organisers wouldn't speak to her. From the 22nd June initially contacted the polo club. She would like to know why no-one has contacted her too date. The residents letter was delivered on the morning of the event advising the residents of the event.
- Did the licensing subcommittee members and appropriate officers come out to visit the site. .
- What methodology was used to monitor the numbers.
- Can the traffic management plan and also the event management plan be made available to the Parish Council.
- Repair damage – will the Polo Club repair the damage done to the footpaths?



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Cllrs David Andrews, Graham McAndrew and Geoff Williamson will be collating all information and will feedback to the community via the Parish Council.

The clerk invited the Chair of the Licensing Sub-committee and also the Chair of the Licensing Committee to attend the Parish Council meeting. They declined to attend. Richard – we can have all the traffic management in place, but it won't work with a single-track road with no passing places. **Action: Clerk to put an update in Parish News, website, and Facebook. Done**

It was observed on the Saturday a resident in their mid 80's directing traffic. It was also noted that a resident's felt unsafe in Bury Green picking blackberries.

Councillor Williamson thanked everyone for attending and that the feedback is going to be very useful.

23.07.03 Declaration of interest and dispensations

- a. To receive declarations of interest from councillors on items on the agenda None.
- b. To receive written requests for dispensations for declarable interests; and None.
- c. To grant any requests for dispensation as appropriate None.

23.07.04 To confirm the minutes of Little Hadham Parish Council Meeting held on 4th July 2023 as an accurate record of proceedings. Resolved, proposed Cllr C Westlake, seconded Cllr that these Minutes be agreed as a true and accurate record of the proceedings and be duly signed by the Chair.

23.07.05 Matters arising from the minutes – no matters arising.

23.07.06 Planning applications - considered by EHC (See Planning Report) – Cllr Wilkinson Planning decisions - received from EHC (See Planning Report).
Planning Application Consultation 3/22/1947/FUL - Land Adjacent To Ashford House. The Ford, Chapel Lane. Cllr Westlake proposed publishing the retraction in the parish news, Cllr Mardell seconded, all councillors agreed. The owners of the house asked if we were going to retract the inaccurate content. **Action: clerk to send amended letter, removing the inaccurate content. Done**

23.07.07 Reports from Working Parties and Committees

- Allotments – Cllr Westlake (see appendix 2)
- Community Orchard - Cllr Westlake (see appendix 2)
- Community Flood Plan – Cllr Westlake – going out in the Parish News

23.07.08 Reports to the Council To receive reports from representatives on outside bodies, local authorities, and agencies.

- **District Councillor Report** - Cllr Williamson provided an update on the situation at Chapel Lane. East Herts Council is working through the ramifications of the legal advice it has received.
- **Village Hall** – Jan Williamson – August busy painting and decorating. Have new doors in the entrance to the hall. Wednesday is either seated cycling or Tai Chi, then have coffee or lunch at the warm café space. Fund raising art, craft, and gift fayre on the 17th September.
- **Police Report** – Cllr Mardell
- **Highways** – Clerk
 - Update on outstanding issues. **Action: clerk to put on website, Parish News, handouts. Done**



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- **Stansted Airport Draft Noise Action Plan (NAP)** – Cllr Westlake proposes, Cllr Mardell seconded, all councillors agreed. [Clerk has submitted our comments – 09/09/2023.](#)

23.07.09 Chair's Report

23.07.10 Clerk's Report (Appendix 3)

- To agree to payment of accounts. Councillors agreed to the payment of the accounts.
- To accept the accuracy of the financial statement. The councillors accepted the accuracy of the financial statement and the reconciliation.
- Little Hadham Biodiversity Opportunity Audit. Cllr Westlake proposes we go to the next stage to get costings.

23.07.11 Correspondence

- Fly tipping – Cllr Mardell. Keeping an eye on the layby on the A120. Cleaned it up, put in a post in readiness for a notice to go up deterring fly tipping. If we adopt it and tidy the area, remove the undergrowth in an effort to deter the fly tipping. There is one person who covers the whole of East Herts for fly tipping, which is 184 sq. miles. Suggestion from the floor that we purchase solar powered cameras and position them at the two areas that are hot spots.
Action: Cllr Mardell to find out how much the cameras cost.

23.07.12 Date of next Council meeting – Tuesday, 3rd October 2023.

23.07.13 To close the meeting – 20.55.



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Appendix 1 – Planning Report

Planning Applications – closed during Summer	PC Decision
<p>Ref: 3/23/1254/HH PROPOSAL: Erection of single storey rear and side extension with first floor terrace above side extension; loft conversion with rear window and roof lights to front, side and rear elevations. AT: 7 Lime Kiln Place Deadline for comment: 26th July 2023</p>	<p>No objection from the neighbours so I would say - No objections</p>
<p>Ref: 3/23/1386/FUL PROPOSAL: Change of use of agricultural barn to Class B8 storage and distribution use and infilling of structural openings with vertical cladding, new doors on East elevation and new rooflight windows inserted on South elevation. AT: A120 Veterinary Hospital Standon Road Deadline for comment: 10th August 2023</p>	<p>One councillor objected on the grounds of access onto the A120 with restricted visibility, causing a potential hazard to road users from HGV's entering the site. No other comments from councillors. Therefore, no objection made</p>
<p>Ref: 3/23/1401/FUL PROPOSAL: Demolition of redundant storage buildings, timber apex shed and concrete walls. Erection of new single storey Class E(g) workshops, new car parking spaces with 4 EV charging points. AT: A120 Veterinary Hospital Standon Road Deadline for comment: 17th August 2023</p>	<p>One councillor objected that there is a restriction on the property that it can only be used for agriculture or veterinary and they are trying to turn it in to an industrial estate. It is not appropriate in the setting. No other objections received, therefore no objection made.</p>
<p>Ref: 3/23/1563/ASDPN PROPOSAL: Creation of additional storey to increase the height of the dwelling from 5.5 metres to 8.3 metres. Removal of 2 chimneys. AT: Allendale Bury Green. Deadline for comment: some extensions to dwellings can be carried out without express planning permission. If the local planning authority does not issue a determination within 42 days of the receipt of the application the development may proceed as submitted. Dated from 11th August 2023</p>	<p>One councillor suggested no objection. There are no objections from neighbours, and it will not change the nature of the area as they are mostly 2 story homes.</p>
Planning Decisions	EHC Decision
<p>Ref: 3/23/0972/HH PROPOSAL: Erection of two storey rear extension, refurbishment of the pitched roof of the rear range, installation of rooflights to rear range, installation of patio doors and first floor glass double doors with balustrade on the western elevation, installation of first floor single glass door with balustrade to eastern elevation, construction of brick chimney to accommodate flue and re-construction of existing ground floor bathroom with new timber door. AT: The Angel, The Ash</p>	<p>Application Withdrawn by Applicant/Agent</p>
<p>Ref: 3/23/1254/HH PROPOSAL: Erection of single storey rear and side extension with first floor terrace above side extension; loft conversion with rear window and roof lights to front, side and rear elevations. AT: 7 Lime Kiln Place</p>	<p>Grant Planning Permission subject to Condition</p>



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Appendix 2 – Community Orchard / Allotments

The allotments plots have all been measured and a plan of area drawn up. Thanks to Nigel Pay for doing that piece of work.

Affinity Water have not replied to my email. There is a water supply at the end of the orchard that would be easy and hopefully not too expensive to pipe water up to the allotments. I'll try them again.

Cheryl Lethbridge has begun work on preparing her allocated plot (1) for use by Ware College students. Some items left by previous plot holder have been pushed to the back and a lot got rid of by her and friends. Some of the items Cheryl has decided will be useful to her and the students who should be starting soon.

One of the plot holders has taken over the top half of where she grows so now has a whole plot.

Unfortunately, the bees have had to be moved as they were getting agitated if there was too much noise and activity going on and some people have been stung. Thanks to Kate for moving them so swiftly.

Another applicant has come forward requesting the plot with a greenhouse. As he lives next to the allotments, I hope we can agree his becoming a plot holder and I'll get on with necessary paperwork.

There are monies owed by various plot holders- I hope to have this all sorted by next month with a spreadsheet given to Carole as a record.

We have money agreed for a skip and we can hold an allotment meeting now that the summer holidays are over to confirm how big a skip, we need to make the site look more tidy and attractive. All plot holders will be able to use it for allotment waste only.

There may be issues getting it on site if too large a skip is needed as the lock on the security pole is rusted and unusable.

Community Orchard

We applied for an ACV for the orchard, and this has been granted.

Belinda Sitton has found a company that could prune the trees and forwarded a quote. Thanks to Belinda for starting the ball rolling.

There will be a chance for villagers to visit the orchard on the 17th September and bring their apples to press. Posters have been made and will be put on village notice boards. Anyone who would like to help on what will be a low-key event please get in touch.

