



# Little Hadham Parish Council

## PARISH COUNCIL MEETING MINUTES

Minutes of the **Little Hadham Parish Council** (2019 – 2023 Session) held in the Little Hadham Village Hall on Tuesday 4<sup>th</sup> July 2023 at 7:30 p.m.

**Present:** Cllr N Kent (Chair)  
Cllr C Westlake (Vice Chair)  
Cllr M Wilkinson  
Cllr R Mardell

**Also:** Clerk, Chair of LH Village Hall (Jan Williamson), Cllr Williamson, 15 Members of the public

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**23.05.01** **To receive and accept apologies for absence.** Cllr Robinson sent her apologies, has a prior performance commitment. Councillor Hoodless has an emergency commitment. Cllr Williamson has other constituency commitments.

**23.05.02** **Public Issues** - Members of the public and councillors can raise matters of concern.

- Speeding through the village – a number of speed sign have been identified as missing: one at the end of playing field, two more just before the Smithy – one either side of the road. **Action: clerk to report missing signs to Highways**
- A request was also made for traffic calming, similar to Much Hadham.
- Road work signs – signs are put up but not taken away. Road closure signs particularly identified as being left – some for months. **Action: clerk to report all signs, take pictures and upload.** It was noted that the more people that report any fault, the better.
- Grass outside the school needs cutting, it is obscuring view coming down the hill.
- 20mph zone outside the school. Action: Engage with Highways.
- Traffic calming on the C120 and C15

**23.05.03** **Declaration of interest and dispensations**

- a. To receive declarations of interest from councillors on items on the agenda None.
- b. To receive written requests for dispensations for declarable interests; and None.
- c. To grant any requests for dispensation as appropriate None.

**23.05.04** **To confirm the minutes** of Little Hadham Parish Council Meeting held on 4<sup>th</sup> April 2023 as an accurate record of proceedings. Resolved, proposed Cllr N Kent, seconded Cllr C Westlake that these Minutes be agreed as a true and accurate record of the proceedings and be duly signed by the Chair.

**23.05.05** **Matters arising from the minutes.**

**23.05.06** **Planning applications** - considered by EHC (Appendix 2)

- **3/23/0972/HH 3/23/0973/LBC** - Two-storey rear extension with glazed doors with balustrade to first floor. Cllr Wilkinson notes there is a shared entrance at the traffic lights. Cllr Mardell said the extension is in the back and not visible from the road. Cllr Kent noted it was unlikely to add significantly to traffic. Cllr Wilkinson proposes an objection on the grounds the extension will create a substantial building that will overlook and have an effect on the neighbour, particularly the Juliet balcony. The proposed 'window' for the 2-storey extension is of full height with a Juliet balcony. This would cause significant loss of privacy and possibly lead to a sense of exposure. Cllr Wilkinson proposes objecting, Cllr Kent seconded, all councillors agreed.



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- **3/22/1947/FUL** - Demolition of cart lodge. Erection of a 3-bed dwellinghouse to include SV panels to front roof slope, formation of parking area and installation of entrance gates. Alterations to stables outbuilding at Land Adjacent To Ashford House. Cllr Wilkinson said this has come before the Parish Council twice before and was objected to. There are currently three objections online. Cllr Wilkinson suggests objecting on the same grounds as previously submitted to East Herts. Cllr Kent seconded; all councillors agreed.
- Ref: Silver Leys\_2023\_23\_0781\_PL1973273 License Application for 2-day festival (02/09-03/09/2023) – AmaFest 23, Silver Leys Polo Club, Millfield Lane. Cllr Wilkinson proposes an objection on grounds of access being too narrow and not suitable for large vehicles and emergency vehicles. Cllr Kent said the event is too large and inappropriate for the area. Cllr Kent seconds the motion. All councillors agree.

**Planning decisions** - received from EHC (See Planning Report)

**Update on Suffyldes Wood (Way Gap Piece).** The Forestry Commission established that trees had been felled at Way Gap Piece in contravention of the provision of the Forestry Act 1967 and gave notice requiring restocking be carried out as scheduled.

Subsequent to this we have heard from Sir Oliver Heald MP that the landowner has lodged an Appeal against the Forestry Commission ruling. A decision should be made within a year.

**23.05.07**

## **Reports from Working Parties and Committees**

- **Allotments** - Cllr Westlake
- **Areas of Responsibility** – Clerk. Cllr Westlake is taking responsibility for the allotments. An application has been made to Affinity Water for a quote for water installation on site. Two water butts are on site and Joel keeps them topped up. They hold a thousand litres. Cllr Westlake commented that we need to make the allotments more attractive to potential customers and need to focus on how to encourage people to take an allotment on. There will need to be a discussion on increased rental of the plots. Cllr Kent suggests we wait to see what Affinity Water can do. A member of the audience said there is a tap which allotment holders can use.
- Cllr Westlake to investigate sign options for the Community Orchard. The Parish Council have applied for an ACV for the Community Orchard.
- There is an application from Ware College to take an allotment plot as part of the curriculum to provide learners with: work experience; learning opportunity; vocation option; health and wellbeing and enrichment. S for groups of SEN students. – interested in taking on 2 allotment plots, as a work experience and learning opportunity. Sheryl Lethbridge, the Leader from Ware College for this project outlined the plans, focusing on sustainability and being part of the community. Produce grown there would be used in the café. Term time is from September till the end of June. Ms Lethbridge said she would take the plot in her name and share with the. Probably be 7 learners plus support staff. Cllr Kent asked if they were aware the allotments are in the middle of nowhere with no facilities. Ms Lethbridge responded that they use Broxbourne Woods and have a minibus available at all times. The chair of the Village Hall said there are toilets available in the village hall, and people are welcome to use them, when open. Cllr Kent asked when the students would be working on the allotment. Ms Lethbridge said first she, together with her family would be clearing up what's there and getting ready for September - the first part of the academic year



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would be when the students start working. The students would be on site 3 times a week. Ms Lethbridge confirmed If there was a situation where there was an influx of request for allotments from local residents, then they would step down. Cllr Kent says she is in favour in principle, subject to a meeting being held between the Parish Council and Ms Lethbridge to discuss the practicalities and decisions being made to the project being viable. If agreement is made, the allotment can be allocated to Ms. Lethbridge on behalf of Ware College SEN student programme. Action: Cllr Kent, Cllr Westlake to meet with Ms. Lethbridge. Ms Lethbridge confirmed risk assessments are carried out for each student and the college have their own insurance. Cllr Kent proposes approval of the project, subject to a successful outcome of the meeting, Cllr Westlake seconded, all councillors agreed.

## 23.05.08 Reports to the Council To receive reports from representatives on outside bodies, local authorities, and agencies.

- **District Councillor Report** - Cllr Williamson.
- **Village Hall** – Jan Williamson - – Open Gardens was incredibly successful 120 people attended, a lot from outside the village. Agreed to do another open garden next year. First air fryer demo, 24 people, 4 demonstrators. A lot didn't have air fryers, but everyone took part. Next one is Thursday 6<sup>th</sup> July. £4,000 grant for new tables and chairs. August is a maintenance month. CAB representative wants to put on a road surgery. Choosing 5 locations to connect with rural villages and what problems they face.
- Monday evening Hall availability – has been suggested we move the PC meeting to a day when Cllr Williamson and the police could attend on a more regular basis. Cllr Williamson has 7 other parishes. All councillors agreed to a monthly Monday PC meeting. Cllr Wilkinson is unable to attend a meeting on Monday. The motion was cancelled.
- **Police Report** – Cllr Mardell – nothing to report
- **UK Prosperity Fund** - clerk
- **Highways** – Cllr Kent
  - Date of next meeting
  - General update – SIDS, Drive Safe – Cllr Westlake
- The blocked gullies at the bottom of Chapel Lane have been identified and asked what could be done to get it cleared as the pipe is blocked. **Action: clerk to find out who owns the pipe under the road.**
- At the bottom of Chapel Lane, the residents have been informed by East Herts not to place waste bins on the road verges, and in future this could be considered fly tipping, if left on site after the bin collection. It is noted that No. 4 bins are still out.

## 23.05.09 Chair's Report

## 23.05.10 Clerk's Report (Appendix 2)

- To agree to payment of accounts. Payments agreed by all councillors.
- To accept the accuracy of the financial statement. Reconciliation and accuracy of the financial statement agreed and accepted by all councillors.

## 23.05.11 Correspondence

- Litter – Cllr Westlake – When the grant from East Herts ceased at the end of March, we decided to give it a couple of months to see what action we would need to take. Cllr Westlake said she has seen people clearing up. Westland Green clear up the litter and the community seem to buy in. C120 is the worst bit. Bury Green is fine. If everyone could do where they live. The layby on the C120 is consistently litter picked. Action: look into viability of a CCTV sign, camera or 'no fly tipping signs'. **Action: Cllr Mardell / Kent**



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**to come up with an idea to deter fly-tippers.** There is also an 'Adopt an Area' initiative where you look after an area near to you – it is an East Herts Council run initiative.

**23.05.12** Date of next Council meeting – Tuesday, 5<sup>th</sup> September 2023

**23.05.13** To close the meeting 8.45 pm



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## Appendix 1 – Planning Report

<b>Planning Applications</b>	<b>PC Decision</b>
<b>Planning Ref:</b> 3/23/1024/FUL <b>Proposal:</b> Continued use of land for the stationing of a of mobile home (Unit B) for Bury Green Farm Limited at Silver Leys Polo Club Millfield Lane. <b>Comments by:</b> 22nd June 2023	Neutral
<b>Planning Ref:</b> 3/23/1023/FUL <b>Proposal:</b> Continued use of land for the stationing of a of mobile home (Unit A) for Hertfordshire Polo Academy at Silver Leys Polo Club Millfield Lane. <b>Comments by:</b> 22nd June 2023	Neutral
<b>Planning Ref:</b> 3/23/1087/HH <b>Proposal:</b> Erection of detached 3-bay cart lodge at Hadham Croft Ford Hill. <b>Comments by comments by:</b> 29th June 2023	Neutral
<b>Planning Ref:</b> 3/23/0973/LBC <b>Proposal:</b> Two-storey rear extension with glazed doors with balustrade to first floor; refurbishment of the pitched roof and installation of five roof lights. installation of two new double patio doors and double glass doors with balustrade to first floor west elevation and one single glass door with balustrade to east elevation; construction of brick chimney and flue for wood burner. Internal alterations: removal of spiral staircase and first floor infill to the rear; removal ceiling within the existing kitchen/dining area and insertion of trusses to support vaulted ceiling; insertion of floor; installation. of new partitions to form utility, larder and WC, re-construction of existing. ground floor bathroom with new suspended timber floor joists and brickwork walls at The Angel The Ash. <b>Comments by:</b> 28th June 2023	Objection
<b>Planning Ref:</b> 3/23/0972/HH <b>Proposal:</b> Two-storey rear extension with glazed doors with balustrade to first floor; refurbishment of the pitched roof and installation of five roof lights; installation of two new double patio doors and double glass doors with balustrade to first floor west elevation and one single glass door with balustrade to east elevation; construction of brick chimney and flue for wood burner at The Angel The Ash <b>Comments by:</b> 28th June 2023	Objection
<b>Planning Ref:</b> 3/22/1947/FUL <b>Proposal:</b> Demolition of cart lodge. Erection of a 3-bed dwellinghouse to included SV panels to front roof slope, formation of parking area and installation of entrance gates. Alterations to stables outbuilding at Land Adjacent To Ashford House The Ford Chapel Lane RECONSULTATION <b>Comments by:</b> 10th July 2023	Objection

## Planning Decisions by EHC

<b>Planning Ref:</b> 3/23/0494/FUL <b>Proposal:</b> Erection of a new house and the conversion of a curtilage listed outbuilding including inserting new windows and doors, attaching solar panels and a single storey link to new house. Creation of new driveway. AT: Land To The South-East Of The Bury Bury Green <b>Decision:</b> Refuse Planning Permission
<b>Planning Ref:</b> 3/23/0495/LBC <b>Proposal:</b> As above <b>Decision:</b> Refuse Planning Permission



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**Planning Ref:** 3/22/2625/HH PROPOSAL: Single storey extensions to the detached garage, with new first floor front window and solar panels on rear roof. Removal of wall. Creation of retaining wall. Widening of existing access at Mulberry Cottage Green Street

**Decision:** Refuse Planning Permission

**Planning Ref:** 3/23/0010/HH

**Proposal:** Proposed single storey side extension. Retention of erection of bin/cycle store at Lairds Folly Albury Road.

**Decision:** Grant Planning Permission subject

## Licensing

Ref: Silvery Leys\_2023\_23\_0781\_PL1973273

License Application for 2-day festival (02/09-03/09/2023) – AmaFest 23, Silver Leys Polo Club, Millfield Lane, Bury Green, Little Hadham – last day for representations 4<sup>th</sup> July 2023

