



Little Hadham Parish Council

PARISH COUNCIL MEETING MINUTES

Minutes of the **Little Hadham Parish Council** (2019 – 2023 Session) held in the Little Hadham Village Hall on Tuesday 1st November at 7:30 p.m.

Present: Cllr Faraday (Chair)
Cllr M Wilkinson
Cllr N Hunt
Cllr T Reeves-Hoodless
Cllr R Mardell
Cllr F Arkell
Cllr C Westlake

Also: Clerk, Vice Chair of Village Hall, 6 Members of the public

- 22.10.01** **To receive and accept apologies for absence.** Cllr Williamson sent his apologies. The council accepted them.
- 22.10.02** **Public Issues** - Members of the public and councillors can raise matters of concern.
- **Bridleways** – motor bikes have been observed on bridle paths. Cllr Mardell has seen a bike behind him on the road with no helmet or lights. The riders have been observed on Bridleway 16 and turning left down Ford Hill. **Action: Cllr Hoodless, Cllr Mardell to follow this up with East Herts and the local police. Clerk to write an article and get the police to endorse it before submitting to the Parish News.**
 - **Wheelie bins** – numerous bins at the bottom of Chapel Lane on the road. **Action: Cllr Faraday to ask Highways what the legal position is with this. Cllr Arkell to put an article in the Parish News.**
 - **Traffic lights** – along the Ford - how long are they going to be there. **Cllr Faraday to contact Clarion and speak to Cllrs Williamson and McAndrew.**
- 22.10.03** **Declaration of interest and dispensations** – to receive Declaration of Interest from councillors on items on the agenda. No declarations received.
- 22.10.04** **Approval of minutes** held on 4th October 2022. Minutes agreed and signed as a true record.
- 22.10.05** **Matters arising from the minutes.**
- 22.10.06** **Planning applications** - considered by EHC
- **3/22/1947/FUL PROPOSAL:** Demolition of cart lodge. Erection of a 3-bed dwellinghouse, formation of gravelled parking area, installation of entrance gates at Land Adjacent To Ashford House The Ford. Please send your comments to EHC Planning by 8/11/2022. Cllr Wilkinson suggests we object on the grounds that this application will have direct access onto Chapel Lane, which is a narrow lane already used by large farm equipment. There are always parked cars and with no footpath, pedestrians walk in the road. This application has an additional 4 car parking spaces, and this amount of vehicle movements would be detrimental to other residents and road users. Also, the demolition of the historic cart lodge outbuilding and replacing with a substantially taller building would impact detrimentally on the street scene of the area. The proposed development is a modern style building which is out of step with the area and indeed the Conversation area the property it is within. Councillor Faraday seconded the motion to object. All councillors agreed. Motion carried.
 - **3/22/2050/FUL PROPOSAL:** Change of use of lake from agricultural to angling, with upgraded access tracks, passing bays, car parking and new landscaping at Reservoir Located To The Northeast Of Hadham Hall. Please send your comments to EHC Planning by: 27/10/2022. Cllr Wilkinson suggests no objections. Cllr Arkell suggests an objection in light of the tragic accident that occurred recently. All other councillors have no objections. The access is very long, and the vast majority is a public right of way. Cllr Faraday feels



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the Parish Council should object on grounds of access, but broadly supportive of the proposal, subject to clarification of safety measures that will be in place for users of the byway and what the interaction will be between vehicles and pedestrians. **Action: Cllr Faraday to speak to highways for clarification on the length of specified access and seek clarification on the interaction between vehicles and pedestrians.** the following grounds but require clarification can be provided on. Cllr Wilkinson proposed sending comments to EHC, Cllr Faraday seconded, all councillors agreed.

- 3/22/2192/HH PROPOSAL: Garage Conversion at Houghtons, The Ford. Please send your comments to EHC Planning by 10/11/2022. Cllr Arkell suggested no objections. All councillors agreed.
- 3/22/2193/LBC – As above.

Decisions received from EHC.

- 3/22/1235/HH PROPOSAL - Alterations to roof; two replacement roof lights and installation of two new roof lights; and window to rear. Internal alterations: Partial removal of internal wall between kitchen and dining room and replacement kitchen, replacement flooring and alterations to ceiling at The Old Brick House Ford Hill. This matter was considered by EH Council on 13/10/22 and it was decided to Grant Consent subject to Conditions
- 3/22/1236/LBC PROPOSAL – As above.
- 3/22/0383/LBC PROPOSAL: Like for like replacement of existing windows at The Whare Albury Road. This matter was considered by EH Council on 20/10/2022 and it was decided to Refuse Consent
- 3/21/1488/VAR – Removal of condition 9 (south facing windows) of planning permission ref: 3/20/2095/FUL. South facing windows to be clear glazed and openable at Ash Croft, Stortford Road. This matter was considered by EH Council on 31/10/2022 and it was decided to grant planning permission.

22.10.07

Reports from Working Parties and Committees

- **Neighbourhood Plan** – Cllr Faraday – Advertised in parish news requesting volunteers to help develop a neighbourhood plan. This was discussed 2-3 mths ago that we needed at least 5 people. There was interest in the neighbourhood plan. Cllr Faraday suggests we put an article in the Parish News that we are no longer considering a Neighbourhood Plan and will rely on the district plan. All councillors agreed.
- **Allotments** – Cllr Wilkinson – advertised for manager for the allotment. Had one applicant. Chris Sitton has been accepted and will commence work tomorrow. Cllr Hunt has updated and amended the allotment paperwork. Also, there are some vacant lots which are to be advertised in the Parish News. Cllr Faraday confirms allocation of plots going forward requires the approval of the PC. Also, an improvement notice will be served by the allotment manager and if no improvement in 28 days, then the PC to determine if they retain their plots or quit. The tenant has a right of appeal to the council. For the existing tenants, will need to sign up to the new agreements. **Action: Cllr Wilkinson to ask Allotment manager to get the paperwork updated and signed and put notice in Parish News on vacant plots.**
- **Footpath on A120** – been asking Highways to improve the footpath on the A120. Cllr Wilkinson Mary saw someone get injured by a lorry by the bus shelter at Cradle End, the wing mirror hit the person. There is now some sign of the footpath being cleared. Started at Church End. **Action: Cllr Faraday to discuss at the Highways meeting. Clerk to update Highways log with this detail of the accident. Done**
- **Ridgeway Park Update** – Cllr Westlake – picked up suggestion box from VH, with option B getting 20 votes and option A getting 6. End of September Cllr Faraday delivered plans to every Ridgeway tenant and spoke to everyone available. The Ridgeway tenants have formed their own group, they liked option B with some changes. Cllr Faraday to request the final proposal from the Residents Group (approximately 10 people).



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- **New benches** – Cllr Mardell – We now have the benches, very well made. They need to be concreted into a base. Cllr Mardell is going to carry out this work before the next Parish Council meeting. A big thank you to Cllr Mardell for donating his time and resources.

22.10.07

Reports to the Council To receive reports from representatives on outside bodies, local authorities, and agencies

- **District Councillor Report** - Cllr Williamson - The planning inquiry relating to the discharge of conditions attached to the granting of planning permission on the Chapel Lane traveller site was held last month, and we now await the Inspector's verdict. We are still waiting for a date for when the Wickham Hall Solar Farm planning application will be heard by the planning committee at East Herts.
- **Village Hall** – Bi-fold doors have been ordered to separate the two meeting rooms. Main hall bifolds to be scheduled for a later date. Carpets in consultation room to be laid this week. This area will then be ready to hire out. Applying for a grant for warm space, up to £2,000. There are plans for a Community day on a Thursday.
- **Police Report** – Cllr Mardell – A Ring solar doorbell has been stolen from a residence.
- **Areas of responsibility** – councillor allocation, priority for delivery by 31/03/23.
 - o **Finance & Asset Management – Cllr Faraday**
Finance - To develop a plan for how we manage our excess cash.
 - o **Planning – Cllr Wilkinson**
 - o **Allotments – Cllr Wilkinson**
Allotments – see all plots let in allotment. Get an allotment manager in place.
 - o **Neighbourhood Plan – Cllr Kent / Cllr Faraday**
 - o **Legal Issues & Land Registry – Cllr Kent**
 - Land registry - will be getting movement on registering the war memorial
 - Legal work on allotment management. All policies to be looked at. **Action: Cllr Faraday asked Cllr Hunt to look at ownership of the ridgeway allotment and requested Cllr Hunt to support on this.**
 - o **Flooding** – Cllr Westlake – vegetation clearance in the Ash. Consult with the EA and take advice on what is the correct route to take. **Action: Flood Warden – Cllr Westlake to write a Parish News Article.** The EA are attending the December meeting
 - o **Footpaths** – Cllr Hoodless – Guaranteed objective for next meeting.
 - o **Playgrounds & Planning Fields** – Cllr Mardell – Action: equipment survey on the use of the VH playground, plus canvas opinion on new equipment. **Action: write article for the Parish News.**
 - o **Village Hall Liaison** – Cllr Arkell – keep in touch on the management committee.
 - o **Highways (including Drive Safe)** – Cllr Arkell – follow up on meetings and highways logs. West roundabout large amount of earth after doing the bypass, spoiled soil in a large heap. **Action: put on Highways log Liaise with Albury Parish Clerk.**
 - o **Communications** – Cllr Hoodless – ready for next meeting
 - o **Community Events** – Cllr Westlake / Clerk – possible quiz, murder mystery evening, easter egg hunt. Liaise with the Village Hall as money raised will be for the VH
 - o **Police Committee** – Cllr Mardell – Action: Set up a schedule of attendance at the PC meetings, perhaps once a quarter.

22.10.09 **Chair's Report**

22.10.10 **Clerk's Report**

- To agree to payment of accounts. Councillors agreed to the spend as detailed in the financial spreadsheet.
- To accept the accuracy of the financial statement. The councillors agreed to the accuracy of the financial statement
- Agreed to have refreshments at the December meeting.



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- Precept – Cllr Faraday to circulate a proposal of our budget. The scope is to use the excess in cash. Keep precept as low as possible. Ease the burden on parishioners.

22.10.11 Correspondence - Bury Green – gentleman thinks there is a right of way. Cllr Hunt suggests we speak to the resident. **Action: Clerk to set the meeting up.**

22.10.12 Date of next Council meeting – Tuesday, 6th December

22.10.13 To close the meeting.



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Appendix 1

Allotment Report

We have had a reply to our advert for an Allotment Manager and hopefully agreement will be reached regarding our next stage of action.

We have one new applicant for a plot, and this has been accepted and the form and remittance duly completed. There are still plots that have not been used this year on the site and hopefully once a manager is in post; we can address this issue.

My aim for the coming year is to have all the plots productive and well managed

