



Little Hadham Parish Council

PARISH COUNCIL MEETING MINUTES

Minutes of the Little Hadham Parish Council (2019 – 2023 Session) held in the Little Hadham Village Hall Tuesday 1st June 2021 at 7:30 p.m.

Present:

Cllr M Attwell (Acting chair)
Cllr C Westlake
Cllr M Wilkinson
Cllr F Arkell
Cllr Reeves Hoodless
Cllr Neil Faraday

Also: Clerk: C Page, Cllr Williamson, Jan Williamson, Dave Willett, Dave Woodcock (Bypass) Steve Whipp (bypass) Stephen Stigwood

The chair welcomed everyone back to the village hall. Will continue to try remote access to the meeting via streaming, once installed in the village hall.

- 21.05.01 To receive and accept apologies for absence. Cllr Mardell sent his apologies. Cllr Williamson had to leave at 8.45pm.
- 21.05.02 Democratic 10 minutes. Dave Willett observed the Neighbourhood Plan has been dormant since 2018, but that a character assessment has been finished. Dave asked why such a superb document has not been made available for the public. Cllr Attwell confirmed the document would be put on the PC website. **Action: Clerk to action. Done.** Dave asked what the vision for Little Hadham is and if so, what is it. Cllr Attwell responded that the Neighbourhood Plan has value and if people step forward, this could be progressed. We have advertised for people to support the plan, but sadly no response. We would still like to move forward with it. The Neighbourhood Plan could shape the framework of development. Cllr Attwell asked if Dave Willett would be interested to discuss his ideas regarding better communication within the parish. He responded he would. **Action: Cllr Attwell to set up a meeting with the clerk and Dave Willet.**
- The Chair of the Village Hall said perhaps have an evening where all the local groups can come to the village hall for villagers to ask questions of what they would like see in the village and what needs improving, i.e., traffic through the village. It was observed that the traffic along the road from the Nags head to old post office makes it difficult to pass as HGV have nowhere to pull in. **Action: clerk to add the traffic issue to the Highways meeting. On agenda for next Highway's meeting.** Also, would like to see another SID's machine by the Village Hall stretch of road. **Action: clerk to add to the Highways meeting.** Asked why we have so few dog waste bins. Lastly, the dustbins outside the house in Chapel Lane. Is there a law about dustbins being parked on the road? **Action: clerk to find out what the legal situation is regarding bins on the highway.** Section 137 of the 1980;s Highways Act states: Penalty for wilful obstruction. (1)If a person, without lawful authority or excuse, in any way wilfully obstructs the free passage along a highway he is guilty of an offence and liable to a fine not exceeding [F1]level 3 on the standard scale]. **Also, to put notices on bins to say they are dual use for dog waste and general litter.**
- 21.05.03 Declaration of interest and dispensations – to receive Declaration of Interest from councillors on items on the agenda. No declarations of interest from the councillors
- 21.05.04 Approval of minutes held on the 5th May 2021 to be agreed and signed as a true record. All councillors agreed and the Chair signed the minutes as a true record, to be sent to clerk at first opportunity.



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- 21.05.05 Matters arising from the minutes. (5 mins). Outdoor gym – ongoing.
- 21.05.06 Presentation by the Bypass Team (appendix 1) – back working the weekends. The Bypass team have had the diversions monitored to advise drivers to use an alternative route. **Action: Cllr Attwell to write to Bypass Team to discuss possibility of evening closures.**
- 21.05.07 Planning applications - considered by the Council (15 mins)
- 3/21/1182/VAR PROPOSAL: Variation of Condition 2 (approved plans) of planning permission ref: 3/20/0953/LBC: Alterations to the design of the garden room. AT: 1 Hadham Hall Little Hadham Hertfordshire SG11 2AU CONSULTATION Deadline: Please send your comments to EHC by: 31st May 2021. No objections raised; all councillors agreed - motion carried.
 - 3/21/1152/HH PROPOSAL: Proposed loft conversion with 2 front roof lights and 3 rear roof lights. AT: 7 Farm Place Bury Green Little Hadham Ware Hertfordshire CONSULTATION Deadline: Please send your comments to EHC by: 28th May 2021. No objections raised; all councillors agreed – motion carried.
 - 3/21/1092/OUT PROPOSAL: Outline planning with all matters reserved accept access for the erection of 2, three bedroomed and 2 four bedroomed self-build dwelling houses AT: Land West of The Grove Bury Green Little Hadham Hertfordshire CONSULTATION Deadline: PC asked for an extension until the 5th of June, no response received. Cllr Wilkinson objects to this application. Cllr Westlake said there are objection letters on the planning website. Cllr Attwell said it is a reasonable new housing estate and a natural progression for housing to be built, but issue around drainage. Cllr Attwell has no objections. Cllr Faraday observed there are objections on EH planning site ad has concerns about 27 parking spaces. Cllr Wilkinson proposes the Parish Council objects to this application. 3 councillors object and 3 do not. The Chair uses the casting vote, and the motion is carried to not object.
 - 3/21/1297/HH PROPOSAL: Retention of outbuilding to rear at: Hotch Potch Cottage Albury Road Little Hadham Hertfordshire SG11 2DN CONSULTATION Deadline: Please send me your comments by 14th June 2021. Cllr Wilkinson no objection all councillors agreed. Motion carried
- 21.05.09 Reports - Areas of Responsibility (15 mins)
- 1 Highway's update – Cllr Arkell. Agreement for the points. **Action: Cllr Attwell to follow up on the Michael Freeman Post Bypass email.**
 - Feedback from Highways meeting - Clerk
 - 2 Playing fields and young people's needs – Cllr Mardell. No report
 4. Village Hall – Jan Williamson. (Appendix 2) Cllr Faraday asked if the Village Hall had consulted with any local consultants regarding insurance. **Action: Cllr Faraday to discuss insurance with Jan to see if the cost can be brought down.**
 5. Police Liaison – PCSO De Bruyn – Cllr Mardell. Nothing to report.
 6. Operations – Cllr Attwell – Nothing to report.
 7. Allotments – Cllr Wilkinson. Feedback from Allotments meeting. A meeting was held which was attended by Cllrs Wilkinson and Attwell. **Action points: Cllr Wilkinson to place a sign that the bench is for the benefit of everyone and advertise there is a spare allotment space.** The water is for use by all allotments holders and should be advertised as such. **Action: Cllr Wilkinson to place a notice on the board to this effect. Done.** Cllr Attwell observed the allotments are very neat and tidy, and thanked Joel for his hard work. **Action: Cllr Wilkinson to share the notes from the allotment meeting with the council.**



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8. School Engagement – Cllr Faraday – Intergenerational community. Met with the head to discuss four areas: The: annual meeting, the school will attend going forward; Events that parishioners could attend – art exhibition at the school – September to December term; Regular event of sports: badminton club, table tennis. Parishioners could also attend.

Action: Cllr Faraday Neil to try to source a table tennis table.

School to contribute to the Parish Newsletter. **Action: Cllr Faraday to send the Clerk the minutes from the school meeting. Done**

- 10 Consultation on draft Statement of Licensing Policy 2021 – 2026 – Cllr Wilkinson – postponed to next meeting.

21.05.09 Update from Cllr Williamson (5 mins)

- Suffield Wood, no further activities happening.
- There is a Boundary review coming up. Ward boundaries may be revised.
- There were two applications made by the Traveller Group for the Discharge of Conditions. Both were refused by EHC. The Traveller Group have appealed the refusal on the first application, and the situation at present is that we are still waiting to hear back from the Planning Inspectorate.

21.05.10 Chair's Report (5 mins) – nothing to report.

21.05.11 Clerk's Report (5 mins)

- 1 To agree to payment of accounts. All councillors agreed to the payment of the accounts as in line with the financial review sent to all councillors.
- 2 To accept the accuracy of the financial statement. all councillors accepted the accuracy of the financial statement.

21.05.12 Correspondence – Cllr Faraday said there are corporate trusts for grants. If a list of capital projects could be put together, he will look at grant funding. **Action: Cllr Faraday to head this initiative up. Clerk to set up a finance meeting. Done.**

21.05.13 Date of next Council meeting – Tuesday, 6th July 2021. All councillors agreed to the 7.30pm start. Cllr Arkell suggests we have refreshments at the next meeting, Cllr Attwell seconds. All agreed. Motion carried, Budget of £25.00.

21.05.14 To close the meeting. 20.56



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Appendix 1 - Bypass Team Presentation

All structures are built. End of September should all be finished. Dam will be finished in early autumn.

Hadham Park roundabout was completed last weekend and work on Tilekiln Roundabout will be over the next two weekends, should the weather be favourable. The team will continue to observe drivers using the back lanes despite all the traffic management signs telling them not to. This is very frustrating and will be looking into installing even more signs next weekend. Unfortunately, unless the lanes are closed completely, this behaviour cannot legally be stopped. If the lanes are closed it would impact severely on local residential access. More signs will be put up.

Little Hadham post bypass scheme

The phase one (P1) "quick wins" consultation report is virtually complete, and it will be passed to me this week. As previously noted, there was a good response both in terms of numbers of residents answering the survey and those in support of the three main measures proposed. There were also many useful ideas and suggestions for improvements that could be incorporated into the phase 2 (P2) main works. We will be discussing these with designers.

Once the consultation report is signed off, we would like to share the information with Graham McAndrew and the Parish Council and seek views on the comments received that relate to the P2 works.

Designers have already held a meeting with contractors to discuss the P1 works, there were no constructability or buildability issues identified by the contractor at this stage.

We are awaiting a response from the Parish Council and resident regarding the farm gate - please see email attached. If you need any further information to enable you to respond to this matter, please contact us. Once we have a response, we will be able to proceed with the technical review and initial safety audit and detailed design so we would be grateful for a quick response.

Puddingstone relocation

We have received confirmation from our Highway Boundary team that the desired location is within our land. We need to carry out some trial holes and liaise with Cadent Gas to ensure that positioning the stone would not compromise their gas pipes. This work has been commissioned. We will keep you updated with progress.



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Appendix 2 – Village Hall Report Little Hadham Parish Council Report June

We had our first Community coffee morning last week which saw 25 attendees including Parish Councillors, CAB, Red Kite and NFU all interested in future ability to engage with the public. We have one more under government lockdown and then fingers crossed we can double our numbers.

We have our first digital improvers workshop on 9th June and will hold them weekly depending on numbers. We have 12 booked in with a waiting list for following week. The workshops will be conducted to covid secure government guidelines and will hold no more than 12 to start with to allow ample space for tutors and attendees. I can provide full information for anyone interested.

2½ weeks ago in severe weather condition the village hall roof leaked into our new kitchen. We had to call out an emergency roofer and create a hole in the kitchen to allow the water to drain through. They secured the roof with tarpaulin and pallets but further investigation showed that didn't make much difference. On advice we had a roof inspection carried out whereby it was confirmed that a new roof, guttering, insulation, lead flashings, removal/replacement of small elevated windows and replacement of some timbers that maybe required when the roof is stripped back fully. This will have to be done in stages due to costs. We are in the process of getting quotes in for this job. Costing suggest this could be in the region of £30k.

We have put in a grant application to EHC for £8k to go towards our window walling project which if we get it we can start replacement of as many windows as we can afford to do. Our aim is to do all windows and doors this year.

The roof has certainly caused us a major headache as we cannot put off securing and making safe our roof. We have been advised that if we do nothing more than guttering and some interim repairs that caused the leak in the first place it may buy us some time but the bottom line is the roof is at the end of its days and cannot be ignored.

We have used our Village Hall volunteers who have made some repairs to the hall floor and repainted the lines on the badminton pitch which will help us to limp along for a bit longer until we have the money.

We have a craft fair booked for September to help raise some funds and an Italian evening in November.

The cost of our insurance for the village hall is over £6k compared to around £2k for other village halls. This is because we are on a flood plain. When the flood alleviation scheme is finished we hope we will reduce this excessive cost by 2/3 rds. Every month that it is unfinished costs us another £500 which we have to find through our income.

Finally I watched a 10 minute piece of Les Miserable on our screen today which was truly fantastic. We still have some minor work to do to finish off the cinema equipment installation but we have our first members only screening on 2nd July.