



Little Hadham Parish Council

ANNUAL MEETING OF LITTLE HADHAM PARISH COUNCIL

Minutes of the Little Hadham Annual Meeting held on Tuesday, 4th May 2021 via videoconference at 7.30pm

Present: Cllr M Atwell
Cllr C Westlake
Cllr M Wilkinson
Cllr R Mardell
Cllr Hoodless
Cllr N Faraday

Also: Clerk: C Page, 7 members of the public

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- 21.04.01** Election of Chair – To elect a Chair for the year 2021/22 and sign the Declaration of Acceptance of Office. Cllr Westlake proposed Cllr Michael Attwell, seconded by Cllr Hoodless. There were no other nominations. Cllr Attwell was agreed elected.
- 21.04.02** **Election of Vice Chair** – To elect a Vice Chair for the year 2021/22 and sign the Declaration of Acceptance of Office. Cllr Attwell proposed Cllr Carolyn Westlake, seconded by Cllr Wilkinson. There were no other nominations. Cllr Westlake was agreed elected.
- 21.04.03** **Co-option of new councillor** – To co-opt a new councillor for the year 2021/22 and sign the Declaration of Acceptance of Office. Cllr Attwell proposed Neil Faraday, seconded by Cllr Wilkinson. There were no other nominations. Cllr Faraday was agreed elected.
- 21.03.01** **To receive and accept apologies for absence.** Apologies received from Councillor Arkell.
- 21.04.04** **Democratic 10 minutes** – Members of the public from the Albury Road said after years of disturbance with the bypass and now they have heard of the festival at Church End over the August bank holiday and want to know what the Parish Councils view is on this. A further resident said that the festival had basically not been advertised to the local public and residents. They feel it is underhand. Cllr Westlake has visited Hadham Hall and spoke to a resident who told her that he had told people at Hadham Hall how to object. His view was people were not too bothered about it. A resident from Albury Road said it is in the valley and the bottom field is the main flooding plain, if anything happens like Glastonbury then that field will become a lake, also the sound waves will not dissipate. Concerns were raised regarding the traffic how are they going to enter the field. Not enough space and the traffic will back up to the lights. Cllr Attwell responded that this would be a question of timing, and not the remit of the Parish Council but Highways Cllr Attwell feels there is nothing to highlight This was discussed at the last PC meeting, and now a small number of residents are objecting. The PC had not identified any strong feelings against the festival and the date of the closing date of the 25th of April has passed. If no objections received by the 25th it would not go to the licensing committee and would be given approval. A further objection was made that the residents locally should have been notified by letter. Cllr Williamson said the process is that once the application has gone in there is a period of consultation and if no objections received, the application is passed. He had heard comments about publicity, notification, and was aware residents of Church End and Hadham Hall made aware and had discussions between them. It is possible Albury Road may not have been included in the notification. **Action: Cllr Williamson to investigate this and find out about consultation process and why the information was not sufficiently complete.** Further concerns were raised about this being an annual event. Cllr Williamson said this license is for a single event, and access is through Church End and not Albury Road. **Action: Cllr Attwell to request from the event organisers the traffic management plan, and a noise survey for the village. Clerk to write a letter to the organisers.**



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A mention of the Nursery application that was turned down by EHC Planning, and another has opened in a different site. Cllr Williamson responded that East Herts Council are aware of the move from one site to another. **Action: Cllr Williamson to ask East Herts Council what the next steps are.** Cllr Westlake said if anyone knows of anything like this, then let the Parish Council know and we will be able to help a bit more.

21.04.05 Declaration of interest and dispensations – to receive Declaration of Interest from councillors on items on the agenda. No declarations of interest from the councillors

21.04.06 Approval of minutes held on the 4th of June 2019 to be agreed and signed as a true record. All councillors agreed and the Chair signed the minutes as a true record, to be sent to clerk at first opportunity. Mike proposed, Carolyn seconded.

21.04.07 Little Hadham Council meeting dates – to fix dates and venues for Little Hadham PC meetings 2021/22. Meeting dates confirmed as the first Monday of each month, except for August and January. Where there is no meeting.

21.04.08 Appointment of Representatives – To appoint representatives to serve on Committees and Working Parties. The following committees are confirmed for the forthcoming year, with a Chair to be announced at the beginning of each meeting.

- Playground Committee – Cllr Mardell / Westlake
- Village Celebration Committee - Clerk
- HR Committee – Cllr Attwell
- Finance Committee – Cllr Attwell / Cllr Faraday
- Highways Committee – Cllr Arkell
- Allotments Committee – Cllr Wilkinson
- Neighbourhood Plan – Cllr Attwell / Cllr Faraday
- Engagement with the School – Cllr Faraday

21.04.09 Planning applications (See attached planning report for approval)

- 3/21/0993/VAR – 3 Farm Place, Bury Green - Cllr Wilkinson proposes we object to the application and we felt the existing character of the development was put in place in line with the villagers and we do not feel they have changed. Cllr Attwell seconded; all councillors agreed. **Action: the clerk to send in the Parish Council objection to the conditions being changed.**
- **Enforcement Case** E/21/0052/ENF RE: Side Hilly, The Ford, Little Hadham (unofficial address). We received notification on the 23rd of April from the EHC Planning Enforcement Department to provide an update in relation to the above site. The previous hardcore has been removed and clean hardcore will be laid on the site in the coming days/weeks. Once they have confirmation from the site owner that the new hardcore has been laid a visit will be conducted do a final check.

21.04.10 Reports - Areas of Responsibility (15 mins)

- 1 Highways – Cllr Arkell
2. Playing fields and young people's needs – Cllr Mardell. Everything is fine now. Ongoing issue with the fencing on the Ridgeway playing field. Unable to meet with the contractors, so has been rescheduled. Inspection of the playground by the nominated contractor from the council has been agreed and I spoke with the clerk and we think to continue with the contractors that carried out the inspection before. Cllr Westlake and the clerk are working on an application for gym equipment for the playing field.
3. Village Hall – (See Annual Parish Meeting Report - attached)
4. Police Liaison – PCSO De Bruyn – (See Annual Parish Meeting Report)
5. Operations – Cllr Attwell – nothing to report.
6. Village Celebration – Cllr Attwell – **Action: clerk to set up a meeting.**



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7. Allotments – Ridgeway – Cllr Wilkinson – We need to ask EHC if the land has been purchased by a resident. **Action: Cllr Wilkinson to find out the status of the land.** Need to set up a meeting to discuss the allotments and wants to discuss issues that have been raised. **Action: Cllr Wilkinson to set up an allotment meeting and report back at the next meeting.**
8. Pudding Stone – found by a walker, bypass team have been helpful, and a site has been identified and will be placed opposite the pub. Joel has moved the rose bushes and moved the bench in readiness. Possibly weighs 4 tonnes. Should create some interest in the village.

21.04.10 Update from Cllr Williamson (See Annual Parish Meeting Report)

21.04.11 Chair's Report (5 mins)

21.04.12 Clerk's Report (5 mins)

- 1 To receive internal Auditor Report. All received.
- 2 To approve AGAR Section 1 Annual Governance Statement 2021/211. All councillors agreed to receiving the statement and approved it.
- 3 To approve AGAR Section 2 Accounting Statements 2020/21. All councillors agreed to receiving the statement and approved it.
- 4 The certificate of exemption is approved.
- 5 To authorise payments made in accordance with the budget as per financial spreadsheet. All payments were approved.
- 6 To receive bank statements, bank reconciliations and financial report. All received.
- 7 To cancel Zoom subscription – Cllr Attwell proposed Carolyn seconded providing there are no hidden re-joining fees then cancel. **Action: clerk to check out re-joining fees.**
- 8 To agree Clerk's salary for 2021/2 as per NALC Salary Spine. Cllr Attwell said the clerk waived the pay raise last year due to covid and agreed the increase effective 1st April 2021, Cllr Attwell proposed we agree the salary increase. Cllr Westlake seconded; all councillors agreed.
- 9 For our next PC meeting held on Junes 1st, we will need for people to let the clerk know if they plan to attend and we can ensure Covid safety restrictions are used. **Action: clerk to meet with the Chair of the Village Hall to discuss the covid restrictions for the next meeting. Then put an article in the Village News.**

21.04.13 Correspondence

21.04.14 Date of next Council meeting – Tuesday, 1st June 2021 -

21.04.15 To close the meeting. 20.26

For members of the press and public, the Parish Council meeting is being held virtually via Zoom videoconference that will commence at 7.30pm. All normal Parish Council rules apply. There will be the normal Democratic 10 minutes for questions. Contact the clerk and you will receive an invitation. clerklittlehadham@gmail.com