



Little Hadham Parish Council

PARISH COUNCIL MEETING MINUTES

Minutes of the 8th meeting of **Little Hadham Parish Council** (2019 – 2023 Session) held on Tuesday 4th February 2020 in the Village Hall, Little Hadham.

Present: Cllr E Lloyd-Williams
Cllr R Mardell
Cllr A Hoodless
Cllr M Wilkinson
Cllr C Westlake
Cllr F Arkell

Also: Clerk: Carole Page, Cllr Williamson, and 5 members of the public

- 20.1.1 **To receive and accept apologies for absence.** Cllr Attwell sent apologies due to work commitment. Cllr Mardell sent his apologies due to illness. Councillors and Chair Cllr Lloyd-Williams accepted the apologies
- 20.1.2 **Democratic 10 minutes.** Stephen Stigwood mentioned Road safety. From the Nags Head to the Village Hall and past the phone box. Cars parking both sides at the minute. A sign needs to be put up to remind people to beware of oncoming vehicles
- 20.1.3 **Declaration of interest and dispensations.** There were no comments or questions on agenda items.
- 20.1.4 **Approval of minutes** held on the 3rd December to be agreed and signed as a true record. Approval of minutes from the Extraordinary meeting held on 17th December. Both sets of minutes were accepted as accurate and a true record.
- 20.1.5 **Matters arising from the minutes.**
- 20.1.6 **Reports - Areas of Responsibility**
- 1 Highways – Cllr Arkell**
- Bypass – Cllrs Arkell and Westwood attended the meeting today. They are starting to tarmac the first half, with a road closure on 15th February for the week, between the lights and where the culvert is. Cllr Arkell has asked for plenty of signs to go out at both ends of the road, and also asked about the traffic updates. Requested information on traffic movement after the bypass in particular the rat runs, Cllr Lloyd-Williams attended a joint meeting of Albury, Furneux Pelham, Stocking Pelham, and Little Hadham Parishes with Ian Hollirake. There is going to be some speed monitoring on the C15. Will avoid half term. Within 5 months they should have the data and be able to advice on what they think. Share knowledge between the parishes.
 - Road Safety Update – Cllr Arkell is being set up as a lead volunteer, which can take up to 8 weeks. Concerns were raised regarding drivers skipping through the lights and requesting a stronger police presence in the village. The lights sequence will be changing, but after the bypass is open, they will look at us and Albury. **Action: Cllr Arkell to chase his Drive Safe application. Action: go to Cllr McAndrew with issues that need addressing, signs and potholes.** Cllr Lloyd-Williams said currently getting all admin in place, with a view to recommence when the weather improves, March or April.
 - Road Safety committee – will be set up in the next month, with representatives from all areas of the Parish. Outside Ashford House was a post advising of parking, needs reinstating. Continue to look a parking outside the pub. Action: Cllr Arkell to speak to pub landlords



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- 2 **Environmental affairs** – Cllr Hoodless – nothing to report
- 3 Playing fields and young people's needs – Cllr Mardell – hedge being cut on the 9th February.
- 4 **Community** – Cllr Mardell – nothing to report.
 - **Village Hall** – Jan Williamson. Commence within 3 years is the normal timescale. We got off to a flying start in January with planning permission granted. We now have some very hard work in front of us to raise significant funds in order that we can do the work which will probably be in 2 phases. Suggested phase one will be flooring, lighting, insulation, windows and storage extension. Suggested phase 2 will be extension and external refurbishment of building (including Doctors surgery, kitchen, new toilets and new entrance plus any roofing works.) Before any of this can go ahead budgetary cost plans need to be done in order that we have detailed information for grant applications and crowd funding projects that will be needed in order that we have sufficient funds for all these projects. We will be looking into low carbon workspaces and analysis of heating options. There will inevitably be disruptions to the village hall, but we will do everything possible to minimize this. We are putting together a massive fund raising plan of action which will fit in with Hertfordshire year of culture and hope to have marketing and advertising boards in the hall to involve the community with our project and to see where money is being spent. We hope that the Parish Council will support us in this massive project which will benefit all our community and surrounding villages

I have a meeting this month with Clarion Housing to see if we can interest them in our project. They have significant sheltered accommodation in our area and are keen to get involved in local projects that may help some of their residents.

We are still waiting for a reply to whether we have been successful in our recent grant application for film club from East Herts Council. If we are successful we shall be able to put on some dementia friendly screening matinees with afternoon tea to local care homes but at the moment it takes over 3 hours to collect and return borrowed equipment without including set up time which is very demanding on our volunteers, 2 of which don't even live in Little Hadham, without whom we would not have a film club!

The first year of east Herts Lottery has given us £1040 to put towards our funds but it has been a massively expensive year (2019) with tree works and repairs to fire doors and boiler that we are running at a loss. We have not put our hall fees up in 3 years and we are now looking into our running costs which will inevitably see an increase in charges. We are not the only hall to do so!

Social Prescribing is going very well, and we have 6 village halls on our diary page. There has been National Coverage about the importance of Social Prescribing and rural isolation, and I hope that this project will help us in our refurbishment project as we have tried to include this in a lot of our activities we provide in this hall.

We will be having a quiz evening in March, date to be confirmed, which will start our fund raising off. I am still looking for a Vice Chair to support me on the Management Committee as the demands of Chairman have increased with the refurbishment and I am also looking for someone with marketing skills who might be able to steer us in the right direction with engaging local businesses, media and community with this massive refurbishment and extension project.



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- 5 Consultations and Public Relations – Cllr Arkell – **Action: Cllr Lloyd-Williams to give Cllr Arkell access to Facebook and Twitter.** Next Door is useful for notifying of information and notification, Cllr Arkell to trial.
- 6 Neighbourhood Plan – Cllr Attwell – An article was placed in Parish Magazine saying we needed support from the community, **Action: this needs to be discussed between meetings** and then vote on this at the next meeting as to what to do next.
- 7 Significant External Factors – Cllr Hoodless – nothing to report.
 - Stansted Airport – Chair.
- 8 **Flood prevention project C15** - progress update – Cllr Westlake went out with Graham Pearson early January for 2 hours. He showed the ditches and drains and explained the reasons for flooding as he sees it. Learned that if the ditch running behind 15 households was dug out last year, but one of the households refuses to have their part dug out as they don't believe it will solve the problem
 - Risk Assessment due May 2020
- 9 **Security** – Cllr Mardell
 - Police Liaison – PCSO De Bruyn – Cllr Mardell.
 - Crime report from 1st January to 29th January 2020.
 - 1 x criminal damage at a residential property where windows were smashed. Enquiries are currently still being progressed.
 - 1 x criminal damage to a vehicle driving on A120 bypass towards Little Hadham lights from the A10. An item has hit the windscreen causing damage to it. There are no evidential lines of enquiry to progress.
 - 1 x Theft of Motor vehicle where a tractor was stolen from a residential farm property. Suspects have removed the vehicle and abandoned it further down the road before making off in an unknown vehicle and in a direction unknown. Tractor recovered.
 - 2 x Assault reports
 - 1 x Theft from motor vehicle. Suspects have gained entry to the unlocked boot of a car and removed items from within.
 - 1 x Interference with a vehicle, where a parked vehicle has been moved forward a distance from where it was last parked by means and persons unknown. All lines of enquiry have been completed and crime has been finalised.
 - 1 x Business burglary where damage has been caused to the property to gain entry and tools removed from within.
 - 1 x Residential burglary where access has been gained through a conservatory window and Suspects have left the scene when the property alarm has sounded.
We've been allocated Nicola Hunt and will replace Duncan Wallace. Invite her to the annual meeting.
Action: prepare a comparison chart by month compared to previous year
- 10 Operations – Cllr Attwell – nothing to report. Set up a recruitment committee. Cllr Lloyd-Williams proposes we reinstate it, and Cllr Attwell be on it. Succession planning.
- 11 Grants – Cllr Attwell – nothing to report.
- 12 Allotments – Cllr Wilkinson – Joel said he will cut the willows on a sunny day. Two of the planters at the village hall belong to the brownies. Jan Williamson to get contact details so we can use them.
- 13 TPO's – Clerk – Millennium trees planted – do they need a TPO. **Action: Clerk to speak to former clerk to see where the millennium trees are**



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- 20.1.7 Update from Cllr Williamson – Chapel Lane Moved on Easter 2019, went to court July, judge sent they were wrong. In the meantime, put in for planning permission, refused. Appealed, planning enquiry November and December. Inspector has upheld the appeal. That automatically grants the planning permission. They are now there legally living there. Judicial review on finding something there was something wrong with the process.
- 20.1.8 Chair's Report
- 20.1.9 Clerk's Report
- 1 To agree to payment of accounts. Cllrs agreed to the payment of the accounts
 2. To accept the accuracy of the financial statement Cllrs accepted the accuracy of the financial statement.
 3. To set up a Finance meeting
 4. To set date for Annual Meeting – 14th Minutes 2020
- 20.1.10 Planning matters. To receive the report from the Planning Committee
- 20.1.11 Correspondence
- 20.1.12 Date of next Council meeting – Tuesday, 3rd March 2020
- 20.1.13 To close the meeting – 21.55



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Appendix A - Chairs Report

Neighbourhood plan

We have had no response from the article in the Parish Magazine about the Neighbourhood Plan starting up again. We need to now decide whether to draw a line under the plan for now or continue to try and recruit. We should do something with the Character Assessment work completed during the project and continue to monitor the area around Neighbourhood planning.

Cllr McAndrew

I have invited Graham McAndrew to attend one of our meetings but as not yet heard back. Graham organised and attended the road safety meeting held (report below). At this meeting Graham commented that our meeting dates are difficult due to clashes with East Herts and other Parish meetings. I will contact Graham again and invite him to speak and attend at our Annual Meeting. This will hopefully be a good all-round solution. I will continue to stay in touch with him on other matters.

Drive Safe / Road Safety Speed Meeting

The meeting was attended by Cllrs from Albury, Furneux Pelham, Stocking Pelham, and Little Hadham Parishes, as well as Graham McAndrew and Highways. During this meeting all the parishes specific problems were discussed. Each Parish marked their specific problems onto a map which Ian Holirake took to consider. Speed monitoring will be undertaken on the c15 with a view for an outcome within 5 months. In some ways we were ahead of other parishes who were advised to start drive safe schemes and told about the crime commissioners road safety fund. However, other parishes already have SIDs machines. I raise the following issues (a120 speeding, village entrance points, c15, rat running the hamlets and lanes, the A120 bypass works.

A120 Bypass

Confirmed as on track for opening by the end of 2020

Drive Safe Volunteers

I have been in touch with the administrative department as Cllr Mardell is still not fully approved (apparently more paperwork needed?). Also, to start the process of Cllr Arkell being signed up. Could both Cllrs chase this please. Lindsey Dybell is in the process of completing her online training as required by all volunteers. We're hoping to go live again in March / April when the better weather arrives

Road Safety Committee

December proved too busy for all participants and the group did not meet. Cllr Arkell to lead this initiative and aim for a Feb meeting

Road safety Poster

See appendix B below. As per this email we need to take more advice from the Licensing department. We have issues with the title of this poster as well as issues with where we can place it (and the design). Carole to continue to follow this up. School competition to be proposed to produce posters (which will also need to conform). We need to make sure posters already displayed are amended.

Playground – We need to check we are compliant with our playground checks.

Social Media – Cllr Arkell to take over as main driver on this. Cllr Lloyd-Williams to set up permission. Magazine Deadline – Now 15th of the Month



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New Police

Following Sargent Wallace's retirement Nicola Hunt has been assigned to the Rurals along with a PCSO? - Kailey

Salt – 6 bags of Salt been collected by Cllr Westlake. While collecting the salt we realised that we have more than originally though (another 8-10 bags by estimate).

Additional Items

Planters – The planters are now looking lovely on the road and it was suggested to me that the 2 at the Village hall should be relocated to the road and maintained by Joel.

Appendix B

From: MCCALLAN, Guy 7392
Sent: 09 December 2019 12:00
To: MORTLEY, Victoria 8980 <Victoria.Mortley@Herts.pnn.police.uk>
Cc: WALLACE, Duncan 1714 <Duncan.WALLACE@Herts.pnn.police.uk>; Robert Surridge <Robert.Surridge@hertfordshire.gov.uk>
Subject: FW: Awareness poster [OFFICIAL]

Good morning Vicky,

As discussed, please find attached a "poster" proposed for display at Little Hadham titled "**Little Hadham Drive Safe Campaign**"

I'd be grateful if you can liaise with the PCC's office re: any copyright issues/consents in relation to use of "**Drive safe**"

I've had a conversation with HCC and if the intension is for this to be seen by passing road users then it's far too complicated, contains too much information and will be impossible for passing drivers/traffic to read.

The Dept' for Transport provide guidance in relation to the use of warning signs: -

Extract below.

1.6 Use of warning signs

1.6.1. Warning signs are used to alert drivers to potential danger ahead. They indicate a need for special caution by road users and may require a reduction in speed or some other manoeuvre.

1.6.2. Warning signs can play an important part in improving road safety. However, they should only be used where there is a specific safety issue or hazard, not to sign readily apparent conditions or routine features of the road, such as bends and junctions. Overuse of warning signs can dilute their effectiveness and tends to bring them into disrepute. For example, it should not be necessary to place roundabout or traffic signal warning signs in addition to map-type advanced direction signs or where the traffic signals or roundabout are clearly visible. Similarly, junction



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warning signs should not be necessary in street-lit urban areas, where there are frequent side-road junctions. Local authorities should work with local communities where specific issues and concerns are raised, to make sure the right solution is found. Warning signs should only be installed where there is an identified hazard or road safety problem, and not to solely meet a perceived need. Unjustified signing should not be used at individual locations simply in response to complaints from the public. Care should be taken to ensure that a route is treated consistently, especially where it crosses the boundary between two traffic authorities.

The proposal doesn't indicate the size of the "poster".

Sign size should be influenced by the speed limit, in simple terms the higher the speed limit the bigger the sign.

Dependant on variables, planning consent may be required, see:- <https://www.gov.uk/guidance/advertisements#requirements-for-consent>

Standard considerations include: -

1. No advertisement is to be displayed without the permission of the owner of the site or any other person with an interest in the site entitled to grant permission.

2. No advertisement shall be sited or displayed so as to—

(a) endanger persons using any highway, railway, waterway, dock, harbour or aerodrome (civil or military);

(b) obscure, or hinder the ready interpretation of, any traffic sign, railway signal or aid to navigation by water or air; or

(c) hinder the operation of any device used for the purpose of security or surveillance or for measuring the speed of any vehicle.

3. Any advertisement displayed, and any site used for the display of advertisements, shall be maintained in a condition that does not impair the visual amenity of the site.

4. Any structure or hoarding erected or used principally for the purpose of displaying advertisements shall be maintained in a condition that does not endanger the public.

5. Where an advertisement is required under these Regulations to be removed, the site shall be left in a condition that does not endanger the public or impair visual amenity.

Duncan,

In addition to any comments from the PCC's office I suggest the parish be directed to discuss their proposals with HCC's Licensing and Enforcement team

CountyWide.LicenceandEnforcement@hertfordshire.gov.uk

Regards

Guy



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Appendix C

STOP STANSTED EXPANSION

PRESS RELEASE – 13th JANUARY 2020

SSE URGES COUNCIL – DON'T JUMP THE GUN

Stop Stansted Expansion (SSE) is urging Uttlesford District Council (UDC) to await the final outcome of SSE's High Court challenge as well as the publication of the Government's new aviation policy – both expected at any time – before making a decision on the current Stansted Airport planning application.

Uttlesford planning officers have been pressing their councillors to decide the controversial planning application as soon as possible and have set a timetable which could mean that councillors would be forced to vote at a Special Meeting of the Planning Committee scheduled for Friday 24 January. For more than a year officers have been recommending that councillors should approve the airport planning application.

The application was submitted by Stansted's owners, the Manchester Airports Group (MAG), in February 2018. If approved, it would allow an additional 15 million passengers (54% increase) and an additional 75,000 flights a year (38% increase) compared to 2019. SSE has objected to the application from the outset, primarily because of the additional noise, air pollution and carbon emissions and the consequential health impacts on local residents over a wide area.

This is a highly complex planning application where the documentation extends to over 13,000 pages. Even before it was submitted, SSE argued strongly that it should be dealt with by the Government's expert team which examines nationally significant infrastructure projects (NSIPs), rather than by the local council.

Planning applications for expansion at Heathrow, Gatwick and Luton are all currently being considered at national level, as NSIPs rather than locally. Uttlesford is alone in trying to deal with the Stansted application at local level. Uttlesford is one of the smallest local authorities in England and inevitably has limited resources and limited expertise with regard to airport development. On top of all this, its planning officers are heavily committed on work relating to the new Local Plan, its first update for 15 years.

The central issue in SSE's legal challenge is whether the current airport planning application should be decided locally or nationally. The case was heard in the High Court in mid-November and the judge's decision is expected at any time. It would be illogical and would potentially give rise to substantial and unnecessary legal costs, if UDC were to attempt to determine the application locally before the final outcome of these High Court proceedings clarifies the legal position.

Also imminently expected is the new Aviation White Paper setting out the Government's long-term policy for the future development of UK airports and the wider aviation industry. This will be only the third Aviation White Paper since 1985 and it will define the Government's updated approach towards controlling aircraft noise, air pollution and carbon emissions. All of these matters are highly relevant to the consideration of the current airport planning application.



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SSE Chairman Peter Sanders commented: "It is fully appreciated that enormous pressure is being put upon our local council by the airport and various lobbyists to decide the current planning application. We would however urge the council not to be swayed by this pressure, or by any sweeteners offered by Stansted Airport. It is common sense that the Planning Committee should await the decision of the High Court and also the new Aviation White Paper, both of which are imminently expected."

Mr Sanders concluded: "There is no rush to settle this matter. Stansted has plenty of headroom for growth under its existing planning permission and the fact is that passenger numbers have been in decline for the past six months. This is a time for calm reflection, not a potentially costly, hasty decision."

ENDS

FURTHER INFORMATION AND COMMENT

- Peter Sanders, SSE Chairman: 01799 520411; petersanders77@talktalk.net
- Brian Ross, SSE Deputy Chairman: 01279 814961; (M) 07850 937143; brian.ross@lineone.net
- SSE Campaign Office: 01279 870558; info@stopstanstedexpansion.com