



# Little Hadham Parish Council

Minutes of the 6<sup>th</sup> meeting of **Little Hadham Parish Council** (2019 – 2023 Session) held on Tuesday 5<sup>th</sup> November in the Village Hall, Little Hadham.

**Present:** Cllr L Lloyd-Williams - Chair  
Cllr A Hoodless  
Cllr M Attwell  
Cllr M Wilkinson  
Cllr C Westlake

**Also:** Clerk: Carole Page, Cllr Williamson, and 9 members of the public

1. To receive and accept apologies for absence. Cllr Mardell sent his apologies. The Councillors and Chair accepted his apologies. Cllr Williamson arrived at 9.01 pm was at Albury PC
2. Democratic 10 minutes There were no comments or questions on agenda items.
3. Declaration of interest and dispensations – to receive Declaration of Interest from councillors on items on the agenda. No declarations received.
4. Approval of minutes held on Tuesday 1st October 2019 and Extraordinary meeting held on the 6<sup>th</sup> August. Minutes agreed and signed as a true copy. Minutes were accepted as accurate.
5. Matters arising from the minutes.
6. Reports from members representing the Parish Council on Outside organisations and attending meetings on behalf of the Council
  - a. Update from Cllr Williamson – **Action: move this update to the end of the agenda.** Travellers planning enquiry, all are welcome to attend, and it is felt there is a strength in numbers, would show the inspector the feeling of the Parish, perhaps at the opening ceremony and have a packed council chamber, There is a Grants workshop, 7-8pm at Wallfields on the 11<sup>th</sup> November. This is a very popular workshop. The Community lottery will have its first anniversary in January 2020. So far have raised over £33,000 for over 60 groups. If local groups want to take advantage, they can sign up at any time.
  - b. Highways – Cllr Attwell – to speak to East Herts regarding funding for the war memorial Possibility of a grant from Ware Memorial trust who can provide funds to integral parts of the war memorial. **Action: Cllr Attwell to pursue.**
    - i. Free salt – We have 12 bags currently in the Parish. Cllr Westlake will hold 2 bags in her shed on Chapel Lane. **Action: Chair to keep a record of who is holding the salt.** Tony requested some more bags. Mary for the hill. Green Street is fine. **Action: Clerk to see if we can get some more salt.**
  - c. Bypass – Chair, had no contact with the bypass team. Cllr Westlake went to the meeting held prior to the PC meeting. Diversion signs not in Bury Green – bypass team said they need to do a like for like for roads. Noticeboards – been a few problems, but it is still live. **Action: Cllr Westlake to approach Bypass team to see if there is any way the driving apps can be insured are accurate** – Ways is one app. **Action: Cllr Westlake to ensure notices are on web and Facebook**
  - d. Police Liaison – PCSO de Bruyn. The Chair read PCSO de Bruyn's report for the period 1st October to 31st October for Little Hadham and Albury.  
2 x Criminal Damage - Damage caused to a gate lock and gate in Little Hadham. Nothing evidential to support this. Police enquiries completed. Ring fence to a property damaged over a 1-month period. No proportionate lines of enquiry. Crime finalised

2 x Theft of Motor Vehicle – A digger was taken from a construction site in Albury. Police enquiries continue. A vehicle has been stolen from a property in Albury. Police enquiries continue

2 x Theft from Motor Vehicle - A vehicle was broken into in Cradle End and personal items removed from within. Suspicious person seen in the street in the early hours of the morning, however, no Suspect identified. Theft of number plates from a vehicle at Little Hadham Golf club. No suspects identified.

- e. Village Hall – Jan Williamson. Plans have been plans to EHC for the upgrade to the Village Hall and have been validated. Awaiting tree survey. Flood risk survey has been carried out. A great deal of fund raising will be necessary. Carers in Hertfordshire is having a workshop on 26th of November between 1-3pm to learn how to manage emotions and become more resilient plus look at what they need to cope practically with their caring role. They can apply for a carers passport and discount card which can be used across the county. There will also be a brief talk about their services. If this is successful, they hope to have quarterly workshops. This came about through The Rural Loneliness Forum held here in September.

I have had a meeting with Claire Pullen from EHC regarding grant applications and she suggested that we would now be eligible to apply to EHC capital grant for our cinema club. \*The reason why we couldn't before be because of the Pilot project they funded us for last year. I have started the application and have decided that to keep things simple I will go after them for the entire quote instead of getting 2 or 3 smaller grants. If all goes to plan, we will not need to ask Parish Council for the Projector money as originally thought. I would like to keep this option open in case it does not go according to plan.

The feedback for Parish Council input to coffee mornings has been very favourable and I would like to thank the Parish Council for giving us their valuable time.

To prove that Social Prescribing is working, I have had a referral from EHC Social Prescribing co-ordinator for a lady in Much Hadham. The family are really pleased that there are activities that the Mum can access as they have seen a decline in her wellbeing due to isolation. The SP diary is now going to be done quarterly due to publishing costs and advertising. We are hoping that EHC will pick up the reigns on this using our information we regularly provide.

We have been approached by Maggie Smith who would like to put on Shakespeare's The Merry Wives of Windsor outside using LHVH garden. Next year is the year of culture and there is to be a launch day in December at Hertford Theatre. If Maggie is to be able to get this off the ground it would need funding. I have asked Graham McAndrew if he would consider supporting this with his locality budget, but I would like to ask the Parish Council if they would also consider supporting such a project.

Our Treasurer is moving within the next 2/3 months which leaves our Committee with a big problem of no Treasurer. I have put adverts in Parish News but unfortunately, they didn't get published. If you know any bookkeepers, I would appreciate your thoughts.

- f. Footpaths – Cllr Hoodless – Work to footpath 38 done. Nicholas Maddex advised footpath 44, hasn't closed the bridge but it has been passed onto Capital works. Way marker bridleway 27 replaced. Clerk met with Nicholas Maddex who gave an update on footpath works advised the bridge has been repaired near the church; the bridge on the footpath opposite Trundles Yard has had the handrails replaced and the bolts are going to be replaced. The bridge at the Ford is on the list for inspection and will be repaired according to need against other work waiting. We have a rambler volunteer who reports directly into Nicholas of any issues, does a 6-monthly review. Nicholas suggests we

formalise which footpaths are being monitored and by whom. **Action: clerk to write an article for parish news on volunteers for little Hadham and that the councillors do their own areas.**

- g. P3 Funding -
  - h. Stansted Airport – Chair – High Court hearing – 12<sup>th</sup> November, running for 3 days. Stop Stanstead Expanding is attending, and you can book a place on their bus to attend. Await to see what comes out of this meeting.
7. Neighbourhood Plan - Chair. The Chair and Cllr Attwell repeated our article in the Parish News. Articles from last month to go in next month. Cllr Attwell has written an article requesting for volunteers and providing an update and brief outline of what the Neighbourhood Plan is and how to restart it. There was a website, which has been taken down. Perhaps put the NP documents and paperwork onto our website. All councillors happy for the article to go in from Councillor Attwell. **Action: request web administrator put in a link on the website.**
8. Village Infrastructure
- a. Drive Safe Update – Chair – Covering the wider topic of road safety across the Parish. Mary Ward together with Charlotte?? (resident) petitioned Graham McAndrew about speeding at the traffic lights. Requested an update on what are the safety precautions for pedestrians from Albury Road and from Little Hadham There are no pedestrian crossings on the A120. The pavement is very narrow, and the vehicles are very close to the pavement. Three things they would like: pedestrian crossing to get across the road safely, the school encourages people to walk to school; safety barrier along the kerb; lack of signage – SIDS machines, why don't we have some. No flashing signs outside the school alerting drivers to the school. Set up a committee a few years ago - Drive Safely, Link these issues with the post bypass scheme. Some we can look at now, and some after the bypass. Les Williams – a lot of issues, welcome that the issue is now on the table and we can do something about it. Has put an article in the Little Hadham and Much Hadham Parish News. **Action: Cllr Mardell to request a police presence at the traffic lights.** Les with Ian Holliwake and showed all the hot spots to them. Les has developed a poster, Chair suggests Les carry on working on these and get them put up and in the Parish News. **Action: Chair proposes we reinstate the Road Safety committee and it becomes a road safety and post bypass committee.** Made up of Drive Safety Scheme, several councillors, a committee doesn't have powers to do anything. They report back to the PC. Michael seconded. All councillors agreed.
  - b. Police Commissioners Application – Chair attended the Police Commissioners Road Fund Day on how we can apply. We've ticked all the boxes to apply to this fund: Drive Safe etc. Caveat on applications being successful if there is any highways work being carried out. The Chair has tailored the application to all other areas than the A120. SIDs, signage, improved visibility of what speed limits are. We could apply for a feasibility study. We can't install our own SID machine. The council will supply them, they cost around £5,000 each, which will need to be paid for. **Action: Chair to ask Graham McAndrew to attend a Parish Council meeting. Chair to send Ian Hollirake a follow up email.** Cllr Attwell, the Chair and Cllr Westlake to attend a Drive Safe meeting. Cllr Wilkinson would like to be involved. Chair suggests carry on lobbying Graham McAndrew. They will pull together a document to send to Graham McAndrew but should bring to the committee.
  - c. Environmental affairs – Cllr Hoodless – Nothing to report.
  - d. Playing Fields and young people's needs – Chair - no update.
    - i. Playground Inspection Report – Cllr Mardell. Chair proposes we remove the swing seat that is damaged. All councillors agreed. **Action: Cllr Attwell to investigate the playground report and if we need to use this company.**
  - e. Flood prevention project C15 - progress update – Chair.
  - f. Allotments – Cllr Wilkinson –. nothing to report

- g. Community – Cllr Hoodless – nothing to report. Parking outside the pub. **Action: Dave Willett has said he will speak to Steven Stigwood to discuss the use of the field as an overflow carpark.**
- h. Consultations and Public Relations – Chair. Clerk and Chair both up and running using Facebook and Twitter. Tonight's meeting has been put on. We will endeavour to use them more. Talk to editor of Parish Magazine to see if we can get some more space.
- i. Grants - Chair – discussed above.
9. Security – Cllr Mardell – nothing to report.
10. Operations – Cllr Attwell. Stones removed from the war memorial and stored safely. Has been tidied.
11. Chair's Report – Now have our RAG list of all actions that need to be done, and we are more efficient in ensuring actions are done. If you complete an action advise the clerk who will update the spreadsheet. We have a prospective new councillor that the Chair and the Clerk will meet informally. Coffee morning, no new issues raised. Will continue to be on the 2<sup>nd</sup> Wednesday of the month. Memorial is this Sunday. Congregate at 10.45
12. Clerk's Report –
  - a. To agree to payment of accounts. Agreed
  - b. To accept the accuracy of the financial statement. Accepted
  - c. One Drive - document sharing. Clerk proposed that a shared drive be set up for ease of document review and a repository for all Parish Council documents. Clerk proposed, the Chair seconded, all councillors agreed to the clerk obtaining more information.
  - d. Precept – Wednesday 20<sup>th</sup> November 7.30pm
13. Planning matters. To receive the report from the Planning Committee
14. Correspondence.
15. Date of next Council meeting – Tuesday, 3<sup>rd</sup> December 2019
16. To close the meeting at 21.42.