



# Little Hadham Parish Council

Minutes of the 4<sup>th</sup> meeting of **Little Hadham Parish Council** (2019 – 2023 Session) held on Tuesday 3<sup>rd</sup> September 2019 in the Village Hall, Little Hadham.

**Present:** Cllr L Lloyd-Williams - Chair  
Cllr M Attwell  
Cllr R Mardell  
Cllr M Wilkinson  
Cllr C Westlake

**Also:** Clerk: Carole Page, Cllr Williamson, and 5 members of the public

1. To receive and accept apologies for absence. Cllr Hoodless sent his apologies as he is away on business. The councillors and Chair accepted his apologies.
2. To co-opt new councillor. The Chair introduced a resident in the public area who was considering applying for a place on the Council. The Chair proposed co-opting Ms Westlake as a Councillor. Cllr Attwell seconded. All councillors agreed. The motion was carried unanimously. Cllr Westlake joined the council.
3. Declaration of interest and dispensations – to receive Declaration of Interest from councillors on items on the agenda. No declarations received.
4. Approval of minutes held on July 2<sup>nd</sup>, 2019. Minutes agreed and signed as a true copy. Minutes were accepted as accurate.
5. Matters arising from the minutes. **Action: Clerk to check listing of signs went to Website administrator for website. Action: Clerk to speak to Village Hall Chair to discuss getting a quote for the playing field hedge to be cut back as agreed previously. Action: Unity Trust new signatories to be followed up to gain approval date.** (These actions are now on the RAG spreadsheet and will be closed out).
6. Reports from members representing the Parish Council on Outside organisations and attending meetings on behalf of the Council
  - a. **Update from Cllr Williamson.** Cllr Williamson: Summer period, not too much going on. We are still waiting to hear from the court of the hearing in July, expected to hear before now. Appeal being heard in the middle of November. (In future move this report to the end of the agenda).
  - b. **Highways** – Cllr Attwell.
  - c. **Bypass** – Chair – The Project Team said that there will be a By Pass surgery in the Village Hall prior to the Parish Council meetings to provide information and updates on what is happening. As a company they need to provide Qualities Impact Assessment to ensure there is interaction with all members of the public. Andrew will make himself available to speak to the council by request. Anyone can email the By Pass email address if there are any questions. It is planned for three noticeboards to be put up: outside the Village Hall, opposite the Nags Head and outside the school. Cllr Attwell said the footpath at the Tesco roundabout end of the A120 has been removed and infilled. Andrew has agreed to look into this. Cllr Mardell said there is mud on the road during the wet periods. Andrew advised wheel washing facilities have been installed. Cllr Mardell asked if there were going to be any calming measures on the A120 to discourage people to use it as a cut through. Andrew responded there will be measures in place, Andrew confidently promised that the village will be included in the consultations. Post By Pass Village Enhancement Scheme will be a separate project team.

- d. **Police Liaison** – PCSO de Bruyn. Cllr Mardell read PCSO de Bruyn's report: Unfortunately PCSO de Bruyn is unable to attend the meeting however he has put together a Police report for Little Hadham for the Parish Council meeting Tuesday 3<sup>rd</sup> September 2019:

July:

**Theft from property – Albury** - A gate lock was removed from a property in Patmore Heath, Albury. It is believed Suspects have tried to gain entry but may have been disturbed as no further signs of entry or damage. No suspects have been identified.

**Fly-Tip – Albury** - A Fly-tip was identified on private property, however persons responsible have been advised and spoken to and tip has now been removed. No further action required.

**Attempted Theft - Albury** - Tools and a piece of farming equipment have been removed from a farming site in Parsonage Lane, Albury. All police enquiries have been completed and unfortunately Suspects have not been identified.

August:

**Criminal Damage - Little Hadham** - The windscreen of a vehicle was smashed when parked on a residential drive in Bury Green, Little Hadham. There is no supporting evidence to establish Suspects for the crime, all enquiries have been finalised.

**Attempted Burglary - Little Hadham** - Enquiries are still currently in progress following a report of an Attempted break in on Hadham Industrial estate.

As you can see, there have been 5 crimes over the past 2 months in the Parish of Little Hadham. Action: way of reporting crimes – at police liaison. Notes on cars by the pub. Dog walkers putting notes on screens to say it is illegal to park opposite the pub. At the bus stop, the pavement stops. **Action: Cllr Mardell to request a police viewpoint regarding the parking outside the pub.**

- e. **Village Hall** – Jan Williamson. Here is the report for the Village Hall  
We have now got CCTV installed and are just waiting to get the App distributed amongst any committee members wishing to keep a watchful eye on the hall. There has been some activity of cars playing loud music in the early hours of the morning and it would be good if we can catch this on CCTV with registration numbers. Police don't seem to be too interested without evidence.

We are waiting for the fire doors by the kitchen to be refurbished to a safer standard until the hub and refurbishment of the village hall takes place. We hope this will happen sometime this week.

We have now had a response from EHC planning department regarding our Pre planning application and hope that with some amendments and some other points of concern to be addressed we will be a step closer to submitting our plans. Generally they were happy with what we had put forward but they would like to see some more ideas to promote cycling facilities and the use of the grounds amongst other things. Our Architect met with the officer dealing with our application last week and I am waiting for the update. We have applied for a grant to Hertfordshire Community Foundation for the remaining part of the Cinema club equipment and I am hopeful that this will be granted as they are actively in communication and like the project. Again a little bit of paper work to do but once it is granted we will then have everything in place for the purchase and installation of equipment.

The next film showing is Saturday 14<sup>th</sup> September and is a matinee performance PG rated – Paddington 2. Doors open @2pm to start film at 2.30pm. We now have over 70 membership and information of forthcoming films are distributed regularly amongst members due to licencing laws of advertising.

We are having a gin tasting evening on Saturday 14<sup>th</sup> September 7.30 pm tickets £15.00, bought in advance, tasting 5 gins and finishing on a gin and tonic of your choice with some nibbles. It is a local distillery at Colliers End and sells at LH Farmers market. The Social Prescribing Diary has been a huge success and is now joining up with other surrounding villages.

2<sup>nd</sup> Wednesday in the month coffee morning continues to grow and we would be pleased to welcome the Parish Council to come and chat with our residents about Council matters or just to come and enjoy a good cup of coffee and some homemade muffins amongst other sweet treats.

We are facilitating a Rural Loneliness Forum on the Wednesday 11<sup>th</sup> September @ 2 o'clock which will bring in leading professionals who are on the front line of this real problem it is being run by Community Development Action Herts. Parish Council are welcome to join us. It will be held in the committee room.

We are waiting for the construction of a new Doctors notice board which will be put in place of the old one.

Lastly, I hope that you like the face lift of the committee room and we shall be putting up some pictures to make it less formal and more welcoming.

- f. Footpaths – Cllr Hoodless – no report. Chair has spotted some footpaths that are blocked. Nicholas Maddex advises he needs the footpath numbers. Nicholas has asked if we could put together a footpath association. Who are the footpath volunteers? **Action: Cllr Hoodless to provide a listing of the footpath volunteers.** Cllr Mardell repaired the bridge down by the church and a comment was received from EHC that the repairs done have allowed it to remain open. It will be repaired in due course, but is currently in a usable state.
- g. Stansted Airport – The Chair said she has received an email and there is a meeting on the 18<sup>th</sup> September. Any councillors who can attend.

7. **Neighbourhood Plan.** The Chair has no update.

8. **Village Infrastructure**

- a. Drive Safe' Update – The Chair said we have had a break over the summer. Two dates are planned in September. Still need more volunteers. Cllr Mardell is still to receive his volunteer paperwork. A villager advised Speeding by the memorial coming into the village is excessive. Are the PC thinking of putting in SID machines? Cllr Attwell is looking into this scheme at the present time, also to see if the signage at either end of the village is viable. Cllr Attwell said he needs to speak to Cllr McAndrew about how you go about this. **Action: Chair to publish on the website speed data collected from the various sites where the cameras are. Chair to check to see if the site at the north entrance to the village is viable as a speed testing site.**
- b. Environmental affairs – Cllr Wilkinson – no update.
- c. Playing Fields and young people's needs – Chair - no update.
- d. Flood prevention project C15 - progress update – Chair. Nothing new from Graham Pearson. Chair spoke to the Bypass team. The drainage ditch coming down the Smithy will look like green banks with a concrete culvert. This will hold back the weight of the road. An area by the road that lorries can park on for any works or access is also planned and will be a grassed hard area standing.
- e. Allotments – Cllr Wilkinson – nothing to report
- f. Community – Cllr Hoodless – No report

- g. Consultations and Public Relations – The Chair said she spoke to a lady in Much Hadham whose son has contracted Toxocariasis from dog waste. **Action: Chair to pass the article for publication in the Parish News. Action: Clerk to find out if we can get P3 funding and what it covers, also how much dog waste bins cost and installation costs.**
- h. Pudding Stones – Cllr Attwell Said none have been found yet. The war memorial has been damaged in two places, and the contractors will install the pudding stones once any are found. Would appear they are unlikely to find them along the route. Chair suggests we look at doing a fix in October before the memorial but in the meantime look at what we would like to do as a permanent fix. Cllr Attwell proposes that we fix the memorial in a curved fashion to a value of £250 tops. Cllr Lloyd-Williams seconded. All councillors agreed, and the motion was carried. **Clerk to speak to Mick Foskett to get a quote for the work.**

9. **Security** – Cllr Mardell – Nothing to report

10. **Operations** – Cllr Attwell. Nothing to report. NALC reviewed the pay scales for the Parish Council Clerks and they recommend 3.9% increase and backdated to April. Cllr Attwell proposed the Parish Council accept the increase. Cllr Wilkinson seconded. All councillors agreed. The motion was carried unanimously.

11. **Chair's Report** – nothing to report

12. **Clerk's Report** – New homes bonus received of £2080. Cllr Williamson said it needs to be used for special projects.

A one-day Introduction to Community Organising More Information has been booked for Cllr Westlake to attend on 8<sup>th</sup> October 2019 at a cost of £70. The clerk proposed the spend, Cllr Lloyd-Williams seconded, all councillors agreed. The motion was carried.

New councillor training has been sourced with HAPTC at a cost of £40 per councillor. Cllrs Attwell, Mardell and Westlake to attend. Date of 14<sup>th</sup> October has been identified. Clerk proposed the spend. Cllr Lloyd-Williams seconded. All councillors agreed. The motion was carried.

The clerk has received an email asking if the Parish Council will be donating the sum of £30 again for the memorial wreath. Cllr Lloyd-Williams proposed we continue with this. All councillors agreed. The motion was carried unanimously.

A member of the Cricket Club has requested a donation to allow them to purchase 15 new cricket balls at £10 each, a scorebook at £20 and a cricket helmet at £200. Making a total of £370. This to be discussed at the precept meeting for payment next year. Historically we give donations to clubs that require assistance. Chair asked that we discuss in the precept meeting. All councillors agreed.

A date to be set for the Precept meeting

a. To agree to payment of accounts. Agreed

b. To accept the accuracy of the financial statement. Accepted

13. **Planning matters.** To receive the report from the Planning Committee

14. Correspondence.

15. **Date of next Council meeting** – Tuesday, 1<sup>st</sup> October 2019

16. To close the meeting at 21.53.