



Little Hadham Parish Council

Minutes of the 36th meeting of the **Little Hadham Parish Council** (2015 – 2019 Session) held on Tuesday 5th November 2018 at 8:00p.m. in the Village Hall, Little Hadham.

Present: Cllr E Lloyd-Williams Chair
Cllr G Pearson
Cllr Wilkinson
Cllr GA Hoodless
Cllr G Wardrop

Also: Clerk and members of the public including EHC Councillor G Williamson

1. Apologies – Cllr Wardrop has a business commitment.
2. Declaration of Interest – by councillors on any items below – None.
3. Democratic 10 minutes. The meeting will be suspended to allow members of the public to ask questions or make comments on parish matters – There were no comments or questions on agenda items.
4. Minutes of the Parish Council meeting held on Tuesday 2nd October 2018 were agreed and signed as a true record. Agreed.
5. Matters arising from the minutes – None.
6. Reports from members representing the Parish Council on Outside organisations and attending meetings on behalf of the Council
 - a. Update from Cllr Williamson (Appendix 2 for full report)
The District Plan has been finally approved by the East Herts Council on the 23rd Octo. Which means within the Little Hadham Parish, Hadham Ford and The Ashe are designated as 'Group 2' villages, which places no requirement for any housing within these areas. The remaining hamlets are all designated 'Group 3', which also places no requirement for any housing.
 - b. Highways – Cllr Pearson
 - Gigaclear have been working at the Ridgeway without providing any notice of the works. The resulted in the residents having nowhere to park.
 - Cllr Wardrop is chasing the gulley cleaning for the A120 and will speak to Cllr McAndrew.
 - c. Bypass – Chair (See Appendix 3)
 - d. Police Liaison – PCSO De Bruyn (See Appendix 4)
 - e. Village Hall – Cllr Williamson
 - The Village Hall management are working with a Development Agency to develop plans which will be shared with the public on the 21st November at an Open Day in the Village Hall from 3.30-7.30. This will provide an opportunity for villagers to talk to CDA. Also, an opportunity for villagers to see which groups use the hall and what activities are available. Flyers and posters are being developed to advertise the event and will be posted through doors and on notice boards. The councillors all agreed they would not need a table at the event but would mix and chat informally to all. Councillors agreed to attend if available.

- The Chair has spoken with Angela Fardell who is happy to tend to the planter as discussed. Wendy Woodgate has been notified of this arrangement.
- f. Footpaths – Cllr Hoodless
- Robin Rogers is no longer Footpath Secretary for Little Hadham.
 - Robins Report is – I did a long walk around Little Hadham and checked out the remaining footpaths on the mowing schedule. I can confirm that all paths have been done as per the schedule and it is my opinion that your contractors have done a very good job this time. **Action: Cllr Tooke to put another notice in the Village News requesting volunteers who walk the footpath to report on the condition and any issues of the footpaths they use.** Need to co-ordinate all the walker's comments. **Action: Cllr Hoodless to set up a Footpaths Working Party to ensure all comments from the walkers are streamlined through to him.**
- g. Stansted Airport – Chair
The Planning decision is going to be next week on the 14th November. Chair has emailed Nigel Pay to see if he is attending.
7. Neighbourhood Plan – Cllr Wardrop
The Character Assessment has been completed and is a very comprehensive document. We now need to decide what to do next with the document and what the Neighbourhood Planning Group's next steps are with the Neighbourhood Plan. **Action: Cllr Lloyd-Williams and Cllr Wardrop to discuss and provide the council with a plan.** Meeting has been arranged, to discuss the way forward.
8. Village Infrastructure
- a. 'Drive Safe' Update – Chair (See Appendix 5)
We are undertaking this initiative because speed is a concern for the Parish and it also provides an opportunity for funding. We also need more volunteers to help with the sessions.
- b. Environmental affairs – Cllr Hoodless – nothing to report
- c. Tree Maintenance for which the Council is responsible – Cllr Hoodless
The Clerk has set up a meeting with a tree surgeon to ascertain which of the trees identified in the report are urgent and require attention. This detail will be available for the December Parish Council meeting.
- d. Playing fields and young people's needs – Cllr Tooke
- Cllr Tooke said a metal bin liner went missing and was found in the river, which has rendered it useless. Cllr Tooke proposed we purchase a new bin similar to the one on the Ridgeway. The Councillors unanimously agreed. **Action: Clerk to purchase a new bin.** Bin has been ordered.
- e. Flooding – Cllr Pearson
- There is run off from the fields opposite the Village Hall. The landowner has agreed to discussions regarding a holding pond,
 - The Footpaths map is completed and will be printed as a leaflet showing the 3 walking routes.
- f. Allotments – Cllr Wilkinson
- g. Community
- i. Damage to parish kiosks – Chair – closed and can be removed.
 - ii. Cradle End bus shelter. – Cllr Hoodless – closed and can be removed.
 - iii. To consider a request from the History Society for a donation of £200 towards a computer projector – Chair.
- h. Consultations and Public Relations – Neil Wardrop
- i. After surveying previous attendees, it was agreed that an Easter meal would be preferable to a Christmas meal. A date has been provisionally set for Saturday 20th April and a notice has gone out in the Parish Magazine stating it will be Easter.



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9. Security – Cllr Wilkinson – nothing to report.
10. Parish Council – Cllr Tooke
 - We are currently short of one councillor. Interviews are being conducted week commencing 12th November
 - Before next meeting a Finance / Precept meeting to be arranged. **Action: Clerk to set up a meeting. Meeting arranged for 27th November.**
11. Chair's Report – Chairs report has been disseminated throughout the minutes as appropriate.
12. Clerk's Report
 - a. Proposed to accept payment of accounts. Agreed.
 - b. Proposed to accept the accuracy of the financial statement. Agreed.

Financial Statement

Period ending 5th November 2018

Unity Trust Bank		£31,657.78
Petty cash		£50.00
	Total	£31,707.78

Included above Received

EHDC	Litter picker payment 2018-19	£1,486.15
HCC	Grant Senior Residents lunch	£200.00

Paid

Uncleared cheque

Mothers & Toddlers donation		£100.00
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To be agreed

To Pay

Anne Wright Graphic Design	Little Hadham Walking Maps Leaflet	£500.00
HCC	Stationery	£47.98
CPRE	Annual Subscription	£36.00
MA Foskett	Repairs to zipwire	£60.00
Royal British Legion	Remembrance Day Wreath	£30.00
Staff Salaries	October	£735.40
Petty cash float		£50.00
B Evans	New computer for incoming clerk	£779.26
P Knott (Mower Services)	2 cuts October	£242.00
Sutcliffe Play Ltd.	Chain for zipwire	£31.55
Clerk's expenses	October	£7.60

Total payments	£2,519.79
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Total in all accounts and petty cash after payment of this month's bills £29,087.99

13. Planning matters. To receive the report from the Planning Committee
14. Correspondence
 - Chair said the Scouts have made Clay Poppies and thought it would be nice to have one for the Remembrance Service on Sunday. They are at a cost of £15. Chair proposed to purchase a poppy, all councillors agreed to this.
 - A map has been developed of the location of the houses where soldiers lived before, they died together with a leaflet with a profile of their time in the Parish.
 - The Clerk received an email in relation to the graveyard at Little Hadham Chapel, in that she was unable to visit one of the graves as the graveyard was fenced off.
Action: clerk to speak to the developer to ensure the graveyard is left open.
Completed.
15. Date of next Council meeting – Tuesday, 5th December 2018
16. To close the meeting – 8.50pm



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Appendix 1 – A120 / A1184 / A1250 Hadham Road Roundabout Improvements, Bishop's Stortford

Hertfordshire County Council (HCC) is developing proposals to improve vehicular capacity at the A120 / A1184 / A1250 Hadham Road roundabout to the west of Bishops Stortford. This scheme will also improve the footways on the roundabout and westwards towards the proposed A120 Bypass (Little Hadham) and Flood Alleviation scheme.

It is currently planned that these works will be undertaken in autumn / winter 2018. To minimise disruption to the travelling public, these works have been combined with other improvements required to the roundabout as part of the Bishops Stortford North development works.

The improvements consist of the following, as shown on the appended plans:

- A1184 / A120 roundabout capacity enhancements, which consists of entry and exit lane lengthening / widening (shown 'Orange').
- Widening the existing footway from the Bishop's Stortford gateway feature on A1250 Hadham Road westwards to the existing underpass on the A120 approximately 600m west of the A1184 / A120 Roundabout (shown 'Blue').
- Enhancements to the pedestrian crossing on the northern arm of the A1184 / A120 Roundabout.
- Appropriate vegetation cut back, with signage and road markings to be refreshed where necessary. Some street lighting columns will be relocated.
- Resurfacing of carriageway to give a consistent finish (shown 'Grey').

The appended plans show that HCC has committed, as part of the proposed A120 Bypass (Little Hadham) and Flood Alleviation works, to make improvements to pedestrian and cycle links between Little Hadham village and Bishops Stortford. This letter forms part of the initial consultation for the proposal to convert the widened footway to a shared pedestrian / cycle route between the eastern end of the bypass (Hadham Park Roundabout) and the A120 / A1184 / A1250 Hadham Road Roundabout. This conversion is proposed to take place on completion of the A120 Bypass (Little Hadham) and Flood Alleviation scheme.

Appendix 2 – Report from Cllr Williamson

District Plan

As no doubt you will have picked up from other sources, the holding direction imposed on the District Plan by the Secretary of State in September (which I mentioned last month) was lifted earlier this month and consequently East Herts Council was able to adopt the plan on Tuesday last week. This means the new District Plan is now fully in force. I know I'm in danger of repeating myself but for within Little Hadham parish, Hadham Ford and The Ashe are designated as "Group 2 Villages", which therefore places no requirement for any housing within these areas under the Plan and generally presumes that only limited infilling (usually interpreted as up to five houses) could be acceptable. However, any small-scale development would be generally acceptable if the parish found it to be appropriate to include it within an adopted Neighbourhood Plan. This point of course has been the subject of much discussion within the Neighbourhood Plan group and with the parish council during this year. The remaining hamlets are all designated "Group 3", which also places no requirement for any housing and generally presumes against any development that may be put forward.

This is broadly as was the case with the Local Plan 2007, so in practice there is no change in planning policy relating to the parish.

East Herts 2018 Town & Parish Network Event

The following invitation has been sent to all parishes:

The East Herts Annual Town & Parish network event to be held on Friday 30th November 2018 at Fletcher's Lea, Ware, SG12 9AL. The event is in the morning and will run from 9.30am until 12:30 pm. Registration and light refreshments will be available from 9.00am.

Order of the day

- Market Place – there will be a variety of organisations displaying their work and will be available to talk and discuss their work
- Question Time – there will be a panel of very senior members to answer questions. The Panel members are:
 - Councillor Eric Buckmaster East Herts Council
 - Jim McManus Director of Public Health, Hertfordshire County Council
 - Stuart Orton, Chief Inspector, East Herts CSP
 - Mark Hanna, Director of Operations Age UK Hertfordshire, and
 - Sue Shanahan, Senior Trading Standards Officer to answer questions

(please submit your question beforehand to avoid disappointments).

The session will be chaired by Helen Standen, Director East Herts Council

Networking – there will be time allocated for networking and talking to the officers from a variety of organisations.

East Herts Ward Councillors, HCC Town Councillors representing East Herts, Parish/Town councillors representing East Herts and clerks are all welcome to attend.

Please confirm your attendance by emailing janet.graham@eastherts.gov.uk by providing your name, which parish or town you are representing and if you have any special requirements.

Possible Changes to Bin Emptying Days

There are a few changes to the bin emptying days across the district effective from 12th November. I don't know yet if Little Hadham will be affected by this but I am assured that all residents that will have a change of day will be written to.



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Appendix 3

A120 Bypass (Little Hadham) and Flood Alleviation Scheme Project Newsletter – November 2018

Project update

Hertfordshire County Council (HCC) and the Environment Agency (EA) continue to make progress on the A120 Little Hadham Bypass and Flood Alleviation scheme. The Secretary of State for Transport and the Secretary of State for Environment, Food and Rural Affairs, on 17 October 2018, confirmed the legal orders necessary for the delivery of the scheme. Tender returns have also been submitted by the shortlisted contractors.

Getting the land for the scheme

The confirmed HCC Compulsory Purchase Order (CPO) and Side Roads Order (SRO) provide the powers to secure the land for the bypass and to divert the highways, rights of way and private means of access affected by the scheme. The EA CPO provides the powers to secure the land and rights needed for the flood alleviation works. Confirmation of the orders followed the Public Inquiry held in July and notices will appear in local newspapers on 8 November 2018. The project team is continuing to work with landowners to secure the land by agreement.

Planning conditions

The project team continues to work through the conditions attached to the planning permission, granted in January 2017. Ecology surveys are ongoing, and submissions to address conditions tied to the start of construction have been submitted for consideration by the local planning authority. Where conditions relate to construction, submissions will be made by the contractor once they are appointed. HCC has also submitted applications for water resources impoundment licences, needed for the embankments across the River Ash and Albury valleys.

Selecting a contractor to build the scheme

The shortlisted contractors identified in the initial stage of the procurement process have returned tender submissions. HCC, with the support of the EA, are currently reviewing the returned bids and will make a decision about the preferred contractor following its evaluation. HCC hopes to appoint a successful contractor in early 2019.

Construction

The construction of the scheme is expected to start in late spring 2019. Subject to landowner agreement, some early works are planned to take place towards the end of 2018 and into 2019 which may include environmental mitigation and utility diversion works.

More information can be found on the project's website:

www.hertfordshire.gov.uk/a120bypass

Appendix 4 Police report from PCSO Leon de Bruyn

Little Hadham Parish Council – October 2018

Offence	No. In Parish	No. in East Herts Rural District
Dwelling Burglary	3	
Burglary Business & Community	2	
Criminal Damage	1	
Vehicle Crime	0	
Theft	0	
Other	0	

- BUSINESS DWELLING BURGLARY - A local business at the Hadham Industrial site was broken into when attempting to remove materials from the site. A male was arrested at the scene and other Suspects made off.
- RESIDENTIAL BURGLARIES - 3 Residential properties were also broken into on the same evening around the Albury area in Little Hadham. Police enquiries continue.
- BUSINESS DWELLING BURGLARY - Another business property was broken into on the A120 in Little Hadham and a male was arrested by the local SNT Team from Buntingford and police dog unit.
- CRIMINAL DAMAGE - There was a report of a criminal damage at a farm in Little Hadham where holes were dug up on a 'drilled field' by suspects with a metal detector.

Other News and events

- Regular patrols continue throughout the rural area by Officers Pc Nicola Hunt and PcsO Leon De Bruyn.
- There has been another spike in burglaries around the Little Hadham and Sawbridgeworth areas.

Residents are advised to continue to ensure their vehicles, sheds and garages are locked and secured and necessary crime prevention measures put in place. Please report any suspicious activity or interest paid to vehicles in the area.

- FLY TIPPING continues to be a problem as it is extremely difficult to detect unless the incident is witnessed or recorded and then reported at the time to the police. Please continue to report all Fly tipping findings to East Herts District Council, which can also be done on-line.
- There were no reported incidents around the Halloween period for Little Hadham.

Leon DE BRUYN PCSO 6389
 Buntingford Safer Neighbourhood Team
 Baldock Road
 Buntingford
 Herts
 SG9 9DB
leon.debruyne@herts.pnn.police.uk



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Appendix 5 - Drive Safe' Update.

The drive safe team have now held 5 monitoring sessions at all 4 locations around the Parish. These have proved that speeding is a problem in all locations and have caught in total around (A120 – 18 + 21 , Bury Green – 2, Albury Rd - 6, C15 - 26). Speeding vehicles was travelling between 35 and 47 mph.

There have been some concerns expressed by volunteers about the locations the speed checks are being conducted in and why. Therefore, here is a brief recap.

Speeding is by far the most frequent and pressing concern raised by community members over the past term. The chair has discussed this frequently with police and highways and conducted several “drive arounds” with Sargent Wallace and the Drive safe lead officer. Please see Drive safe notes for all details. In short, we were advised that in order to get funding and support for changes to the road to encourage safer driving through the village we should initiate a “drive-safe” programme within the parish.

It has taken considerable time to set up this scheme, seeking volunteers and going through the application and set up process. However, we now have a team of volunteers able to conduct road side surveys. These surveys can only take place in the 5 locations approved by the Drive safe police team (who have been out to check safety and sites along the A120, Albury Road, C15, Bury Green, Green Street, Acremans and Westland Green). Cars seen to be going at 35 or over in these 30mph location, if accurately recorded by hand, will be sent letters by the police notifying them that they were seen speeding. If they receive 3 such letters they will also be visited by the police.

Possibly more important than these letters is the data we collect. Despite the fact that we are clearly visible in our high vis Jackets standing on the road side, with warning triangles and a large well marked SIDs machine showing cars speeds, we are easily catching vehicles going well above the speed limit. This data can be used for us to apply for funding which we could use to make improvements around the Parish. For example, the following have all been recommended – newer square speed limit signs at entry points, rumble strips, village “gateway”, coloured road speed markings.