

Little Hadham Parish Council

Minutes of the 35th meeting of the **Little Hadham Parish Council** (2015 – 2019 Session) held on Tuesday 2nd October 2018 at 8:15p.m. in the Village Hall, Little Hadham.

Present	Mrs E Lloyd-Williams	Chair
	Mr A Hoodless)
	Mrs M Wilkinson) Councillors
	Mr G Tooke)
	Mr N Wardrop)

Ms Carole Page – incoming Clerk and 12 members of the public including EHC Cllr Geoff Williamson.

- 35.1 Absent** Cllr Pearson [work commitments]
- 35.2 Declarations of interest by councillors on any items below.** None.
- 35.3 Democratic ten minutes.** There were no comments or questions on agenda items.
- 35.4 Minutes of the Parish Council meeting** of the meeting held on Tuesday 4th September 2018 were agreed and signed as a true record. Agreed.
- 35.4 Matters arising from the minutes.** None.
- 35.6 Update from Councillor Williamson** – Councillor Williamson provided an update on the status of the District Plan, which has currently been blocked. The queries raised had now been answered and the report had been sent in. When Parliament resumes it is expected a clearer picture will be available.
- 35.7 Highways.**
- 35.7.1** Outstanding road repairs and potholes. No update available
- 35.7.2** No update available. The Decision from the Secretary of State is outstanding.
- 35.7.3** ‘Drive Safe’ Update. The Chair, three volunteers and three PCSO’s undertook a speed monitoring session the A120/ There were 19 vehicles in one-hour speeding past the school over 35mph, with one vehicle at 47mph. More volunteers are required. Particularly need two Leads.
- The Chair thanks PCSO for the support provided with the ‘Drive Safe’ scheme.
- 35.8 Environment affairs**
- 35.8.1** Condition of footpaths. Final cut has been completed. Brambles still to be cut back from Pigs Green.
- 35.8.2** Millfield Lane Footpath. A request has been made for the footpath to be reinstated to its original position. A planning application will need to be made. The Council was canvassed for its support to the principle of the moving of the footpath. Councillors Tooke, Wilkinson, Wardrop, Hoodless, Lloyd-Williams all agreed in principle.
- 35.8.3** The Inspection of trees for which the Council is responsible. Cllr Hoodless has contacted Hatfield House for an update. Cllr Wilkinson said one tree on Pig Green has been dealt with, as it had been reported as dangerous. This was the tree the Chair had mentioned to the Clerk. **Action: Cllr Hoodless and the Clerk to**

meet to discuss the report and itemise the urgent work needed. Clerk scheduled meeting to discuss prioritising tree works and obtaining a quote to carry the work out.

35.9 Playing fields and young people's needs

35.9.1 Playground conditions. Cllr Tooke reported that the new gate is now hopefully vandal proof. There are new signs and new latches. These works have been provided by the Tesco grant. Cllr Tooke said the playground is getting a lot of use. Also, there are still a group of youths lighting fires by the river.

35.9.2 The zip wire and chain sleeve have been received. Upon inspection to replace, it was discovered the chain was no longer fit for purpose. All councillors agreed to the clerk purchasing a new chain. **Action: Clerk to order a new chain.** Chain obtained and passed on to contractor for zipwire to be repaired.

35.10 Community

35.10.1 Damage to kiosk. The replacement window had been delivered to Cllr Wilkinson and the new glass has been fitted.

35.10.2 Cradle End Bus shelter. Cllr Hoodless requested a quote for the works to be carried out from Sargies. Mick Foskett has also put a price in. **Action: Cllr Hoodless to get a further quote for the hole to be cut in the shelter side.**

35.10.3 Maintenance of the parish defibrillator. Remove from the agenda.

35.10.4 Chair asked for more information but has received nothing back in relation to the request from the History Society for a donation of £200 towards a computer projector. Chair has had discussions with Jan Williamson regarding the Village Hall obtaining a projector.

35.10.5 Jan Williamson said the Village Hall is undergoing a series of renovations and improvements. Part of this will be fact finding exercises to find out what is expected from the Village Hall. The community need to be involved and behind this data gathering. There will be surveys and working with an architect regarding the building infrastructure.

The tree works and hedge cutting in the car park has been completed.

There is an Open day / evening on the 21st November. All user groups of the Village Hall are invited to have a stall / table. This is being funded by East Herts. 4-8pm.

35.10.6 Angela Fardell has requested the flower planter furthest from the Village Hall be brought into the grounds of the VH. She will maintain it. Chair proposes the motion, Cllr Hoodless seconded. Motion carried unanimously. **Action: Chair to check how the planters are and to advise that one is being moved.**

35.11 Consultations and Public Relations

35.11.1 Progress on plans for a lunch for elderly and isolated residents using a £300 grant from the Stansted Airport Passenger Community Fund. The Chair said the Locality budget from Cllr McAndrew has been applied for. Confirmation of the Christmas lunch going ahead, and the date is being checked out.

35.11.2 Neighbourhood Plan. No further update. Character assessment to be shared. Team to be called together to discuss the way forward.

The Community consultation on the Minerals Report – **Action: Cllr Wardrop to review document, Clerk to obtain more detailed information.**

35.11.3 Significant external factors

- 35.11.4** Report from Stansted Airport consultation meeting. **Action: The Chair to circulate meeting details to councillors.**
- 35.11.5 Flooding**
- 35.11.6** Report on recent issues. Cllr Wardrop advised there was no report, but cleaning work on the gullies had commenced.
- 35.11.7 Security**
- 35.11.8 Parish Council** – Chair proposed we purchase a new computer for the Clerk before the next meeting. Cllr Wardrop to lead, with outgoing Clerk and Clerk agreeing on spec required. Within the meeting the councillors unanimously agreed to a spend of £900 maximum and for the computer to be purchased.
- 35.11.9** Progress on the removal of historic Council documents to the County Archive. **Action: The Chair said she would chase this matter.**
- 35.11.10 Allotments**
- 35.11.11** Allotment. To consider removal of newly planted fruit trees. **Action: Cllr Hoodless to visit allotment holders before next week to ascertain their opinion on the removal of the fruit trees..**
- 35.11.4 Chair's report.** The Councillor vacancy will be advertised from 4th October to 2nd November. **Action: Clerk to chase Mother and Toddler group re donation cheque.** Clerk has spoken with Mother and Toddler group who requested payment via BACS. **Action: Clerk to publish Litter Pickers round details.** Clerk scheduled meeting with Litter Pickers to discuss schedule.
- 35.12 Clerk's Report.** Clerk requested a new signatory be added to Unity Trust bank details. Cllr Wardrop has agreed to take this role. All councillors agreed to Cllr Wardrop becoming a signatory.

35.12.5 Financial statement

Period ending 2nd October 2018

Unity Trust Bank	£31,971.59
Petty cash	£0.00
Total	£31,971.59

Included above

Received

Stansted Airport Community Fund - Playground gates	£300.00
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Paid

Much Hadham Landscapes Ltd	Install new gate, weld gate catches	£576.00
Anne Wright Graphic Design	Work on character assessments	£450.00

Uncleared cheque

Mothers & Toddlers donation	£100.00
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To be agreed

Received

Returned petty cash	Former Clerk Bev Evans	£12.37
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To Pay

	2 cuts playing fields grass	
P Knott (Mower Services)	September	£242.00
Staff Salaries	September	£839.21
Petty cash float		£50.00
Sutcliffe Play Ltd.	Zipwire seat	£103.31
EHC	Allotment rent	£20.00
HM Revenue & Customs	PAYE	£259.80
Clerk's expenses	September	£18.35

Total payments	£1,532.67
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Total in all accounts and petty cash after payment of this month's bills £30,401.29

- 35.13.1** Proposed to accept payment of accounts. Agreed.
- 35.13.2** Proposed to accept the accuracy of the financial statement. Agreed.
- 35.14** **Planning Matters.** The transactions of the Planning Committee were noted.
- 35.15** **Correspondence.** Cllr Hoodless has received the grant for the Footpaths Map. New agenda item for next month. Cllr Hoodless is happy to go on line to do paperwork for grants.
- 35.16** **Date of next ordinary Council meeting – Tuesday 6th November 2018.**
- 35.17** **The Chair closed the meeting to the Public and the Press at 9:23 p.m.**

Appendix 1 Police report from PCSO Leon de Bruyn

Report from PCSO De Bruyn – There isn't much to report this month. In the last month there has been one crime of criminal damage in Chapel Lane and two crimes of Section 4, Public Offences. The area now has a new Chief Inspector. There have been a series of thefts from motor vehicles in Gilston, with arrests imminent.

Leon DE BRUYN PCSO 6389
Buntingford Safer Neighbourhood Team
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Buntingford
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Appendix 2 – Highways report from Councillor Pearson

Gigaclear carried out works from Ridgeway along C15 to the village hall involving cutting a channel across the road. They reinstated it at a higher level causing the road not to drain. Drivers in their wisdom then kept driving through the puddle resulting in pedestrians getting soaked. Also, a nearby drain has started to break up. Highways did not attend on request and said it was ok and safe. Once we reach icy weather there will be an ice patch on the bend. Referred to county councillor resulting in highways attending and saying it is ok and safe and no work required. Stuck at an impasse with highways refusing to do what is sensible.